

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair

John Van Dyck, Vice-Chair

Corrie Campbell, Erik Hoyer, Patrick Williams

EDUCATION & RECREATION COMMITTEE

Monday, July 1, 2013

Tour At 5:00 p.m.

Meeting To Follow at Approximately 5:30 p.m.

Neville Public Museum

210 Museum Place

****NOTE LOCATION****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 6, 2013.
- IV. Approve/Modify Minutes of June 6, 2013 Joint Meeting.

Comments from the Public

1. Review minutes of:
 - a. Library Board (May 16, 2013).

Communications

2. Communication from Supervisor Erickson re: No handicapped car/boat/trailer parking at the Suamico River Boat Launch. *Referred from June County Board.*
3. Communication from Supervisor Vander Leest re: Create an ordinance requiring the Golf Course to create a Golf Course Maintenance Fund and a policy that splits excess revenue between 75% to the Golf Course Maintenance Fund and 25% to the General Fund. *Referred from June County Board.*

NEW Zoo and Park Management

4. Parks Budget Status Financial Report for May, 2013.
5. Resolution re: To Approve a Consent to Easement for a Non-Exclusive Underground Electrical Line Easement Between the Wisconsin Department of Natural Resources and Wisconsin Public Service Corp.
6. Request to approve park areas open for hunting during the 2013 season.
7. Parks Division - Assistant Director Report.
8. Zoo Budget Status Financial Report for May, 2013.
9. Budget Adjustment 13-54: Category 5: Increase in expenses with offsetting increase in revenue.
10. a. Operations Report for April, 2013.
 - i. Admissions, Revenue, Attendance Report.
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.

- b. NEW Zoo Education & Volunteer Programs Report.
- c. Zoo Animal Collection Report for June, 2013.
- d. Zoo Director's Report.

Golf Course

- 11. Budget Status Financial Report for May, 2013.
- 12. Superintendent's Report.

Library

- 13. Budget Status Financial Report for May, 2013
- 14. Director's Report.

Museum

- 15. Budget Status Financial Report for May, 2013.
- 16. Attendance – Revenue May, 2013.
- 17. Request for General Fund Transfer.
- 18. Director's Report.

Resch Centre/Arena/Shopko Hall

- 19. Complex Attendance for the Brown County Veterans Memorial Complex.

Other

- 20. Audit of bills.
- 21. Such other matters as authorized by law.
- 22. Adjourn.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE & ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a joint meeting of the **Brown County Education & Recreation Committee and Administration Committee** was held on Thursday, June 6, 2013 in Room 200, Northern Building, 305 E. Walnut Street, Wisconsin.

Present: **Ed & Rec Committee:** Chair Vander Leest, Supervisor Campbell, Supervisor Hoyer, Supervisor Williams, Supervisor Van Dyck
 Administration Committee: Chair Fewell, Supervisor Carpenter, Supervisor De Wane, Supervisor Jamir
Excused: Supervisor Steffen
Also Present: Supervisor Hopp, Supervisor Lund, Supervisor Dantine, Supervisor Landwehr, Supervisor Sieber, Supervisor Robinson, Scott Anthes, Dave Hjalmsquist, Brent Miller, Lynn Stainbrook, Neil Anderson, Dan Process, Matt Kriese, Juliana Ruenzel, Doug Marsh, Kathy Pletcher, Troy Streckenbach, Lori Denault, Doug Hartman, other interested parties

I. **Call to Order:**
 The joint meeting was called to order by Chairman Vander Leest at 5:00 p.m.

II. **Approve/modify Agenda.**

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

NEW Zoo

1. **Resolution to appropriate excess fund balance for the construction of an ECO Adventure Park.**

NEW Zoo Director Neil Anderson thanked the Committees for the opportunity to talk about the proposed adventure park at the NEW Zoo. He had a visual aid of the Park that was shown to the Committee and he also referenced the information that was contained in the agenda packet. Anderson believes the proposed adventure park will compliment both the Zoo and the Reforestation Camp. An Adventure Park would also give the opportunity to attract not only the visitors that currently visit the Zoo but also the adventure enthusiasts that use the bike and ski trails. Anderson continued that adventure park experiences are very popular within the zoo industry right now and this has been a growing trend throughout zoos which provide not only great experiences but also are great revenue generators.

Anderson continued that what they are proposing are three experiences. These experiences will include a zip line coming off the existing tower. It will be a dueling zip line so you could race somebody if you wanted to and it will go down about 800 feet. The zip line will take people down to the front entrance of the Zoo and will provide the opportunity for motorist driving on the road to watch the zip liners. In addition to the zip line, a ropes challenge course is being proposed which would be an aerial obstacle course to use to test your skills and push limits and challenge yourself. The last piece of the Adventure Park would be a climbing wall.

Anderson felt this proposed Adventure Park would anchor the site and provide additional attendance into the Zoo and Reforestation Camp and provide additional revenue generating opportunities, sustainability and would provide a regional destination spot for people to spend the whole day at the Zoo. Anderson felt this was a fantastic idea and also mentioned that with regard to the property tax levy, if they can get close to 15% of the current market numbers that they have use the Adventure Park they would be able to take the Reforestation Camp off the levy. He feels that figures in the 10 – 15% range are realistic. Being off the levy would put them in a sustainable model and puts them in a position to go ahead and grow and have community support for projects. Based on experiences other zoos in the country have had with adventure parks Anderson felt this would be

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a great addition and one that fits the Reforestation Camp well. He also mentioned that the shelter is available for corporate rentals and they are planning on developing an entire team building program for not only corporations but also for the general community and the schools.

Ed & Rec Committee Motion:

**Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Administration Committee Motion:

**Motion made by Supervisor De Wane, seconded by Supervisor Jamir to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

2. **Budget Adjustment Request (13-48) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund – Request for addition of an ECO Adventure Park to be located at the NEW Zoo & Reforestation Camp property.**

Ed & Rec Committee Motion:

**Motion made by Supervisor Williams, seconded by Supervisor Campbell to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Administration Committee Motion:

Motion made by Supervisor De Wane, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

3. **Resolution to appropriate excess fund balance for the renovation of the Brown County Golf Course greens.**

Supervisor De Wane asked Golf Course Superintendent Scott Anthes why Brown County had so many problems when other golf courses in the area did not. Anthes responded that Brown County is not the only golf course that had damages. He indicated that Fox Valley had eight greens damaged and Northbrook also had damage. Anthes indicated that the newer a golf course is the better the drainage they have so the newer courses will have less damage. He noted that Brown County Golf Course is 55 years old and they used to put 50,000 rounds through and the green took a beating. They are only meant to last 15 – 30 years. Anthes stated that every year there is some sort of damage from the weather.

Anthes continued that the proposal is to do all 18 holes and noted that they will not shut down. They will put temporary greens out in front and mow them down and top dress them.

Ed & Rec Committee Motion:

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration Committee Motion:

**Motion made by Supervisor Jamir, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

4. Budget Adjustment Request (13-49) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund – Request to transfer \$400,000 from the General Fund to be appropriated to the Brown County Golf Course greens renovation project.

Vander Leest noted that the Agenda Item 4 should read \$300,000 instead of \$400,000. This is a typographical error. He also noted that the bids did come back favorably and this includes a contingency as part of the \$300,000. The adjusted schedule would come out to roughly \$33,836 per year that would be paid back. Vander Leest also noted that the golf course clubhouse will be paid off at the end of 2013 which will free up about \$60,000 that is being paid towards that bond and those funds could then be applied to this project. He felt that bringing the greens to a high level is necessary for the golfers. He felt that this is a good investment in the future and the golf course will see more players on the course. He also noted that the golf course is an enterprise fund and is not on the tax levy so investments need to be made to keep it productive and at a point where people want to play the course.

Van Dyck felt it was important to note that this is a loan that will be paid back by the golf course and is not a permanent advancement of funds. He also felt it was important to point out that the golf course in the past, with the exception of the past couple of years when play has been down due to the economy, routinely returns \$50,000 - \$100,000 annually to the general fund and in some instances even more than that. He felt that this was deferred maintenance for which money should have been set aside over the years instead of stripping 100% of the proceeds out and putting them back in the general fund. Van Dyck felt that this is somewhat of a payback for the fact that funds were not set aside to make the repairs.

Vander Leest stated that he has spoken with Anthes and once the dust settles on this project and they get through the transition period a reserve fund will be created similar to what was used to help pay for the clubhouse.

Ed and Rec Motion:

Motion by Supervisor Williams, seconded by Supervisor Campbell to approve with the notation of \$300,000 over a period of 10 years. Vote taken. MOTION CARRIED UNANIMOUSLY.

Administration Committee Motion:

Motion made by Supervisor Carpenter, seconded by Supervisor Jamir to approve with the notation of \$300,000 over a period of 10 years. No vote taken.

De Wane was glad to hear what was said and he felt that we need to watch what is being done so these things do not continue to happen. He felt that we have to make sure there are funds available to maintain County properties so we do not get in this situation of asking for large sums of money after a bad year. He felt that care needs to be taken in these instances and if we are going to run something he wants to make sure it is done right.

Fewell stated he would support this, however, he felt that it was somewhat of a foolish plan in that over the years the golf course has paid back \$1.9 million dollars to the general fund. What is being done is a shuffle game and in his mind he felt it would make more sense to give the golf course the \$300,000 and let them use their excess funds to establish a fund balance because they have already given the general fund \$1.9 million dollars. Fewell would rather see the golf course be given the \$300,000 and tell them to use the money to get the greens fixed and take the additional money instead of paying the County back to put it in a reserve fund and come up with a deferred maintenance plan to make them self-sustaining and they do not have to come back for more money. He felt this 10 year plan is weird because they are asking to be paid back when they have already

given \$1.9 million dollars and he sees this as almost giving them back the \$300,000 that probably should have been put in a reserve fund to take care of these kinds of issues.

Motion by Supervisor De Wane, seconded by Supervisor Carpenter to give the Brown County Golf Course \$300,000 in a separate fund for maintenance and that the Brown County Golf Course establish an ongoing maintenance fund. Motion withdrawn by De Wane.

Vander Leest felt that this was splitting hairs. He stated that they have worked to get the best solution available and that he had some other ideas earlier. This has been out there for over a month and he felt that this was poor timing to bring it forward like this and further, the hurdle of getting 18 votes on the County Board exists. That is why this was set up for a repayment plan and not the way that Supervisor Fewell stated. Vander Leest asked Corporation Counsel Juliana Ruenzel to comment.

Ruenzel stated that the resolution was passed and the resolution had a payback in it. The question is if the resolution needs to be amended. She felt that if it goes where there will not be a payback then the resolution will need to be amended.

Vander Leest asked the supervisors to think about this because there will be a split decision and there are a lot of golfers who want to get this done who will be up in arms. This could create a lot of angst for people from now until the County Board meeting. He would like to see a unified voice to carry out what Ed & Rec has approved and move on. The concepts are easy and he felt this was being set up in an appropriate manner. He does not want to see a split decision that will cause heartache and concern from the community and from golfers who want to see this project done. Vander Leest wants to see this get done and he felt that the Administration Committee was putting this in jeopardy and he does not support it.

Fewell stated that what the Administration Committee is doing is what should be done. This is an enterprise fund that should be self-sustaining and they should not have to pay back the money and they should set aside the excess funds that they normally pay back to the general fund in an ongoing maintenance fund to take care of the golf course. That would be a long-term solution and what is being proposed is simply a bandaid approach. Fewell noted again that they have already given the general fund \$1.9 million dollars. Fewell did not know how this is upsetting the public because the golf course will be fixed. Fewell does not want to continue playing the game of not having maintenance for facilities the County offers. He does not want to play a ten year game with the golf course. He wants to see this cleaned up right now and done the right way.

Jamir stated that it seems that everyone is in agreement that the golf course needs to be fixed. Both committees support fixing the golf course. Since this is a now a split vote, Jamir asked if the Ed and Rec Committee would reconsider their vote to amend to what the Administration Committee did.

Vander Leest felt it would be a greater hurdle to pass County Board if the golf course is not paying the funds back. For this reason, he would rather not have their motion reconsidered. Jamir asked if this was any different than what was done earlier in the meeting for the Zoo and noted that the Zoo is not being asked to pay their funds back. Vander Leest clarified that the Zoo is taking money off the tax levy immediately and creating a maintenance fund for the future and he also noted that the Adventure Park is truly a revenue producer. The golf course project is more of an improvement and getting the greens back where they should be. For this reason, it was structured the way it was. He felt that there would be a lot people worried and up in arms from now until the County Board meeting. He would rather see a unified vote and that is what he is asking for. He thinks it is a greater hurdle to get 18 votes if the golf course does not have to pay the funds back. The golf course will be able to pay this back every year over 10 years and then as they go along a reserve fund can be

created. Vander Leest also noted that the economy has been down and golf has been down since 2008 by 20 – 25% nationally. Brown County is not immune to that and has also seen decreased play.

Supervisor Hopp was glad that Fewell brought up the points he did because this has been in the works for a month and it has already been discussed if the golf course would have to pay back money. Hopp stated that compounded interest on \$1.9 million dollars since 1999 would be \$2.8 million dollars. He stated when this comes to the full Board he will support Fewell's motion. He would like to see this passed tonight and if it fails at full County Board it could be put back in with the repayment plan and then try to pass it.

Vander Leest stated that we are on a schedule. If this is approved tonight and then it is approved at the June 19 meeting, the greens will be closed and the temporary greens will be put in on July 16. Uncertainty is being created by doing this vote and this is Vander Leest's opinion. He would rather have certainty and agreement and move forward and that is why it is structured the way it is. Hopp noted that there is no certainty to anything with the Board. Vander Leest felt the Board likes to tinker and make something that is well perfect and try to tinker with things that do not need tinkering with. Hopp stated that this is loaning the golf course money that has already been paid to the general fund plus charging them interest on it. The golf course has already paid for this. Hopp stated if they go forward with Fewell's suggested motion and do it without a repayment plan and allow the golf course to keep the \$33,000 per year and put that into a reserve account for future use you could kill two birds with one stone. If for some reason a supervisor has a problem with this they will have a problem with it the other way as well. If it does not pass the first time around, it can be brought back at the same meeting and be passed that way. The work on the golf course is going to pass one way or another and it is just a matter of repayment or not repayment.

Supervisor Lund felt it does not matter one way or the other. If the golf course pays the funds back plus interest, it does not matter because they are going to be paying back to the general fund anyway. When the repairs are made, there will be more people playing golf and thus more money returned to the general fund. He did not think it was punitive either way. The golf course will return more money to the general fund if they do not have to pay \$33,000 back every year. Lund stated it is the same money and noted that the golf course is going to start a maintenance fund anyway since the clubhouse will be paid off soon.

Fewell stated that what he is asking for is to truly make the golf course an enterprise fund and let them do their maintenance. His concern is that the golf course runs itself and does the ongoing maintenance and does not have to come back and ask for money in the future because it should be a self-contained operation and that is the whole idea of the enterprise fund. They have already given the general fund \$1.9 million dollars. He would like to see that nonsense stopped and let them put that money in their fund and upgrade the golf course and make the necessary repairs so that the golf course takes care of itself.

Supervisor Robinson stated that he does not have a strong opinion one way or the other but noted that he sees the point Lund made. That being said, as to the point of whether or not the golf course should return money to the general fund, Robinson felt that the golf course is a non-essential service and having it is great and it is great that they generate money and he felt it would be good for them to set up a maintenance fund and after sufficient funds have been put in the maintenance fund, if the general fund can get money back to fund essential services, he feels that is proper. As far as the golf course keeping all of the money they generate off the course, he would like to see them keep enough money to sustain it, but if there is money beyond that, he is perfectly fine with returning that to the general fund to fund essential services.

Fewell agreed that once there is a fund balance set aside for maintenance, there should not be excess funds in the account. If that fund balance for maintenance is set at a specified amount, then

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when it gets to that level if we want to have them give the excess back to the general fund he does not see a problem with that. He did feel that this should be set up some way where the golf course is not coming back and asking for money ever.

Robinson agreed with Fewell and felt that having a policy for a fund balance is something they can talk about at the County Board level, but he felt a policy needs to be in place for all of the fund balances for all accounts.

Van Dyck said he understands where Fewell is coming from and he supports it but for him it is a matter of perception. The \$1.9 million dollars that is being referenced is in the past and has been transferred to the general fund and is gone. He would like to see the focus on today and the future and he felt both can be accomplished. He felt that the last several years have probably been an anomaly with regard to play and revenue at the golf course so even if play does not return to what it was four years ago, the golf course is still going to generate revenue. Right now they are paying \$60,000 per year for the clubhouse loan. If you take the \$33,000 payment, there would still be \$30,000 of additional money starting next year that will be cash flow. In a 10 year period of time that would mean another \$300,000 that if kept would build up \$300,000 in a fund to take care of repairs. In addition to the fact that if they generate revenue like they have done in the past they can keep a portion of that as well. Van Dyck agrees with Lund in that one way or another it is all the same money and if the general perception can be given to the public that taxpayer dollars are not being invested in the golf course and it is sustaining itself by paying back this loan this would be a positive for everyone and he felt we could still accomplish creating a maintenance fund. Additionally, there has been an appraisal done on an extra piece of property at the golf course and although it is not known what will be done with it, if that were to get sold, that would create another pot of money that something could be done with. He would like to see this move on with the way the resolution was passed.

Hopp also reminded the Committees that the golf course is paying over \$22,000 in taxes every year so it is not like they are getting off scott free. They are paying taxes and the public deserves to know that and should know that.

County Executive Troy Streckenbach stated that in the last 10 years they have come to the realization that the County made a lot of investments into different areas of cultural institutions and those infrastructures are now coming to the point where, for whatever reason, funding has not been available to maintain them to the level that they should be maintained. He agrees with the proposal that was made by Supervisor De Wane and brought up for discussion in the sense that we do absolutely need to get back to the point where the golf course or Zoo or parks are starting to put money back into these building asset accounts so funds are available for maintenance. With regard to the golf course paying back \$1.9 million dollars to the general fund, it must be remembered that that is in lieu of taxes. The comment was in order for us to maintain and own a municipal golf course, they felt it was right to pay the taxes that would normally be paid for if it was on the general tax rolls. This is part of the reason why the County had made the obligation to continue to have in the budget a line going back to the general fund. Long term as this is looked at, Streckenbach stated that at the end of the year in 2013 and 2014 is to be able to come to the County Board in March and say this is how much money we have left to return to the general fund because. As we look at the five year or 10 year strategic plan, he would like to take some of the money that they would have normally put into the general fund and put it into a segregated account that will help maintain facilities. This is what will happen in 2014 when they come to Admin Committee with the proposal of carryovers or return to the general fund. He felt that both things can be accomplished here and if you look at the \$300,000 and the amortization over ten years it is an amount that the golf course will be able to maintain and it allows for the County to continue to maintain the level of essentially having money from the taxpayers to maintain and improve upon and make the investment and then because it is a business just like any other business it would return the money back to the general

fund as if it would be a separate business on its own. Because the appropriation is being made, it is being allowed to happen and you feel that they will be able to come to the Board in March and say they have X amount of dollars available and they would like to take an amount and put it into the maintenance fund and then have the rest go back to the general fund. Although he agrees with the motion because at the end of the day they do need to get the money into a maintenance account, but if you look at this long term he felt confident that they would be able to come to the Board in the next few years and say they are able to make their payments and also be able to put some money aside into a reserve fund. His suggestion is to leave the current resolution as set up and allow the golf course to be an enterprise fund and operate as a business.

Administration Committee Motion:

Motion made by Supervisor De Wane, seconded by Supervisor Carpenter to approve with the understanding that a reserve fund will be created for the golf course. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Bid Results for Project 1708 Brown County Golf Course Green Renovation.

The sealed bid tabulation record was provided, a copy of which is attached. The low bid was made by Links Land LLC in the amount of \$228,000 and they are looking at doing base bid A as well as Option 2 in the amount of \$27,800 for a total of \$255,800.

Ed and Rec Motion:

Motion made by Supervisor Van Dyck, seconded by Supervisor Williams to approve the bid of Links Land LLC for the base amount of \$228,000 plus Option 2 in the amount of \$27,800 for a total of \$255,800. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration Committee Motion:

Motion made by Supervisor De Wane, seconded by Supervisor Jamir to approve the bid of Links Land LLC for the base amount of \$228,000 plus Option 2 in the amount of \$27,800 for a total of \$255,800. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Such other matters as authorized by law.

None.

7. Adjourn.

Ed and Rec Motion:

Motion made by Supervisor Van Dyck, seconded by Supervisor Williams to adjourn at 5:44 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration Committee Motion:

Motion made by Supervisor Carpenter, seconded by Supervisor De Wane to adjourn at 5:44 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

III

PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE & ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a joint meeting of the **Brown County Education & Recreation Committee and Administration Committee** was held on Thursday, June 6, 2013 in Room 200, Northern Building, 305 E. Walnut Street, Wisconsin.

Present: **Ed & Rec Committee:** Chair Vander Leest, Supervisor Campbell, Supervisor Hoyer, Supervisor Williams, Supervisor Van Dyck
 Administration Committee: Chair Fewell, Supervisor Carpenter, Supervisor De Wane, Supervisor Jamir
Excused: Supervisor Steffen
Also Present: Supervisor Hopp, Supervisor Lund, Supervisor Dantine, Supervisor Landwehr, Supervisor Sieber, Supervisor Robinson, Scott Anthes, Dave Hjalmsquist, Brent Miller, Lynn Stainbrook, Neil Anderson, Dan Process, Matt Kriese, Juliana Ruenzel, Doug Marsh, Kathy Pletcher, Troy Streckenbach, Lori Denault, Doug Hartman, other interested parties

I. **Call to Order:**
 The joint meeting was called to order by Chairman Vander Leest at 5:00 p.m.

II. **Approve/modify Agenda.**

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

NEW Zoo

1. **Resolution to appropriate excess fund balance for the construction of an ECO Adventure Park.**

NEW Zoo Director Neil Anderson thanked the Committees for the opportunity to talk about the proposed adventure park at the NEW Zoo. He had a visual aid of the Park that was shown to the Committee and he also referenced the information that was contained in the agenda packet. Anderson believes the proposed adventure park will compliment both the Zoo and the Reforestation Camp. An Adventure Park would also give the opportunity to attract not only the visitors that currently visit the Zoo but also the adventure enthusiasts that use the bike and ski trails. Anderson continued that adventure park experiences are very popular within the zoo industry right now and this has been a growing trend throughout zoos which provide not only great experiences but also are great revenue generators.

Anderson continued that what they are proposing are three experiences. These experiences will include a zip line coming off the existing tower. It will be a dueling zip line so you could race somebody if you wanted to and it will go down about 800 feet. The zip line will take people down to the front entrance of the Zoo and will provide the opportunity for motorist driving on the road to watch the zip liners. In addition to the zip line, a ropes challenge course is being proposed which would be an aerial obstacle course to use to test your skills and push limits and challenge yourself. The last piece of the Adventure Park would be a climbing wall.

Anderson felt this proposed Adventure Park would anchor the site and provide additional attendance into the Zoo and Reforestation Camp and provide additional revenue generating opportunities, sustainability and would provide a regional destination spot for people to spend the whole day at the Zoo. Anderson felt this was a fantastic idea and also mentioned that with regard to the property tax levy, if they can get close to 15% of the current market numbers that they have use the Adventure Park they would be able to take the Reforestation Camp off the levy. He feels that figures in the 10 – 15% range are realistic. Being off the levy would put them in a sustainable model and puts them in a position to go ahead and grow and have community support for projects. Based on experiences other zoos in the country have had with adventure parks Anderson felt this would be

a great addition and one that fits the Reforestation Camp well. He also mentioned that the shelter is available for corporate rentals and they are planning on developing an entire team building program for not only corporations but also for the general community and the schools.

Ed & Rec Committee Motion:

**Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Administration Committee Motion:

**Motion made by Supervisor De Wane, seconded by Supervisor Jamir to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

2. **Budget Adjustment Request (13-48) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund – Request for addition of an ECO Adventure Park to be located at the NEW Zoo & Reforestation Camp property.**

Ed & Rec Committee Motion:

**Motion made by Supervisor Williams, seconded by Supervisor Campbell to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Administration Committee Motion:

Motion made by Supervisor De Wane, seconded by Supervisor Jamir to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

3. **Resolution to appropriate excess fund balance for the renovation of the Brown County Golf Course greens.**

Supervisor De Wane asked Golf Course Superintendent Scott Anthes why Brown County had so many problems when other golf courses in the area did not. Anthes responded that Brown County is not the only golf course that had damages. He indicated that Fox Valley had eight greens damaged and Northbrook also had damage. Anthes indicated that the newer a golf course is the better the drainage they have so the newer courses will have less damage. He noted that Brown County Golf Course is 55 years old and they used to put 50,000 rounds through and the green took a beating. They are only meant to last 15 – 30 years. Anthes stated that every year there is some sort of damage from the weather.

Anthes continued that the proposal is to do all 18 holes and noted that they will not shut down. They will put temporary greens out in front and mow them down and top dress them.

Ed & Rec Committee Motion:

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration Committee Motion:

**Motion made by Supervisor Jamir, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

4. Budget Adjustment Request (13-49) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund – Request to transfer \$400,000 from the General Fund to be appropriated to the Brown County Golf Course greens renovation project.

Vander Leest noted that the Agenda Item 4 should read \$300,000 instead of \$400,000. This is a typographical error. He also noted that the bids did come back favorably and this includes a contingency as part of the \$300,000. The adjusted schedule would come out to roughly \$33,836 per year that would be paid back. Vander Leest also noted that the golf course clubhouse will be paid off at the end of 2013 which will free up about \$60,000 that is being paid towards that bond and those funds could then be applied to this project. He felt that bringing the greens to a high level is necessary for the golfers. He felt that this is a good investment in the future and the golf course will see more players on the course. He also noted that the golf course is an enterprise fund and is not on the tax levy so investments need to be made to keep it productive and at a point where people want to play the course.

Van Dyck felt it was important to note that this is a loan that will be paid back by the golf course and is not a permanent advancement of funds. He also felt it was important to point out that the golf course in the past, with the exception of the past couple of years when play has been down due to the economy, routinely returns \$50,000 - \$100,000 annually to the general fund and in some instances even more than that. He felt that this was deferred maintenance for which money should have been set aside over the years instead of stripping 100% of the proceeds out and putting them back in the general fund. Van Dyck felt that this is somewhat of a payback for the fact that funds were not set aside to make the repairs.

Vander Leest stated that he has spoken with Anthes and once the dust settles on this project and they get through the transition period a reserve fund will be created similar to what was used to help pay for the clubhouse.

Ed and Rec Motion:

Motion by Supervisor Williams, seconded by Supervisor Campbell to approve with the notation of \$300,000 over a period of 10 years. Vote taken. MOTION CARRIED UNANIMOUSLY.

Administration Committee Motion:

Motion made by Supervisor Carpenter, seconded by Supervisor Jamir to approve with the notation of \$300,000 over a period of 10 years. No vote taken.

De Wane was glad to hear what was said and he felt that we need to watch what is being done so these things do not continue to happen. He felt that we have to make sure there are funds available to maintain County properties so we do not get in this situation of asking for large sums of money after a bad year. He felt that care needs to be taken in these instances and if we are going to run something he wants to make sure it is done right.

Fewell stated he would support this, however, he felt that it was somewhat of a foolish plan in that over the years the golf course has paid back \$1.9 million dollars to the general fund. What is being done is a shuffle game and in his mind he felt it would make more sense to give the golf course the \$300,000 and let them use their excess funds to establish a fund balance because they have already given the general fund \$1.9 million dollars. Fewell would rather see the golf course be given the \$300,000 and tell them to use the money to get the greens fixed and take the additional money instead of paying the County back to put it in a reserve fund and come up with a deferred maintenance plan to make them self-sustaining and they do not have to come back for more money. He felt this 10 year plan is weird because they are asking to be paid back when they have already

JK

given \$1.9 million dollars and he sees this as almost giving them back the \$300,000 that probably should have been put in a reserve fund to take care of these kinds of issues.

Motion by Supervisor De Wane, seconded by Supervisor Carpenter to give the Brown County Golf Course \$300,000 in a separate fund for maintenance and that the Brown County Golf Course establish an ongoing maintenance fund. Motion withdrawn by De Wane.

Vander Leest felt that this was splitting hairs. He stated that they have worked to get the best solution available and that he had some other ideas earlier. This has been out there for over a month and he felt that this was poor timing to bring it forward like this and further, the hurdle of getting 18 votes on the County Board exists. That is why this was set up for a repayment plan and not the way that Supervisor Fewell stated. Vander Leest asked Corporation Counsel Juliana Ruenzel to comment.

Ruenzel stated that the resolution was passed and the resolution had a payback in it. The question is if the resolution needs to be amended. She felt that if it goes where there will not be a payback then the resolution will need to be amended.

Vander Leest asked the supervisors to think about this because there will be a split decision and there are a lot of golfers who want to get this done who will be up in arms. This could create a lot of angst for people from now until the County Board meeting. He would like to see a unified voice to carry out what Ed & Rec has approved and move on. The concepts are easy and he felt this was being set up in an appropriate manner. He does not want to see a split decision that will cause heartache and concern from the community and from golfers who want to see this project done. Vander Leest wants to see this get done and he felt that the Administration Committee was putting this in jeopardy and he does not support it.

Fewell stated that what the Administration Committee is doing is what should be done. This is an enterprise fund that should be self-sustaining and they should not have to pay back the money and they should set aside the excess funds that they normally pay back to the general fund in an ongoing maintenance fund to take care of the golf course. That would be a long-term solution and what is being proposed is simply a bandaid approach. Fewell noted again that they have already given the general fund \$1.9 million dollars. Fewell did not know how this is upsetting the public because the golf course will be fixed. Fewell does not want to continue playing the game of not having maintenance for facilities the County offers. He does not want to play a ten year game with the golf course. He wants to see this cleaned up right now and done the right way.

Jamir stated that it seems that everyone is in agreement that the golf course needs to be fixed. Both committees support fixing the golf course. Since this is now a split vote, Jamir asked if the Ed and Rec Committee would reconsider their vote to amend to what the Administration Committee did.

Vander Leest felt it would be a greater hurdle to pass County Board if the golf course is not paying the funds back. For this reason, he would rather not have their motion reconsidered. Jamir asked if this was any different than what was done earlier in the meeting for the Zoo and noted that the Zoo is not being asked to pay their funds back. Vander Leest clarified that the Zoo is taking money off the tax levy immediately and creating a maintenance fund for the future and he also noted that the Adventure Park is truly a revenue producer. The golf course project is more of an improvement and getting the greens back where they should be. For this reason, it was structured the way it was. He felt that there would be a lot of people worried and up in arms from now until the County Board meeting. He would rather see a unified vote and that is what he is asking for. He thinks it is a greater hurdle to get 18 votes if the golf course does not have to pay the funds back. The golf course will be able to pay this back every year over 10 years and then as they go along a reserve fund can be

IV

created. Vander Leest also noted that the economy has been down and golf has been down since 2008 by 20 – 25% nationally. Brown County is not immune to that and has also seen decreased play.

Supervisor Hopp was glad that Fewell brought up the points he did because this has been in the works for a month and it has already been discussed if the golf course would have to pay back money. Hopp stated that compounded interest on \$1.9 million dollars since 1999 would be \$2.8 million dollars. He stated when this comes to the full Board he will support Fewell's motion. He would like to see this passed tonight and if it fails at full County Board it could be put back in with the repayment plan and then try to pass it.

Vander Leest stated that we are on a schedule. If this is approved tonight and then it is approved at the June 19 meeting, the greens will be closed and the temporary greens will be put in on July 16. Uncertainty is being created by doing this vote and this is Vander Leest's opinion. He would rather have certainty and agreement and move forward and that is why it is structured the way it is. Hopp noted that there is no certainty to anything with the Board. Vander Leest felt the Board likes to tinker and make something that is well perfect and try to tinker with things that do not need tinkering with. Hopp stated that this is loaning the golf course money that has already been paid to the general fund plus charging them interest on it. The golf course has already paid for this. Hopp stated if they go forward with Fewell's suggested motion and do it without a repayment plan and allow the golf course to keep the \$33,000 per year and put that into a reserve account for future use you could kill two birds with one stone. If for some reason a supervisor has a problem with this they will have a problem with it the other way as well. If it does not pass the first time around, it can be brought back at the same meeting and be passed that way. The work on the golf course is going to pass one way or another and it is just a matter of repayment or not repayment.

Supervisor Lund felt it does not matter one way or the other. If the golf course pays the funds back plus interest, it does not matter because they are going to be paying back to the general fund anyway. When the repairs are made, there will be more people playing golf and thus more money returned to the general fund. He did not think it was punitive either way. The golf course will return more money to the general fund if they do not have to pay \$33,000 back every year. Lund stated it is the same money and noted that the golf course is going to start a maintenance fund anyway since the clubhouse will be paid off soon.

Fewell stated that what he is asking for is to truly make the golf course an enterprise fund and let them do their maintenance. His concern is that the golf course runs itself and does the ongoing maintenance and does not have to come back and ask for money in the future because it should be a self-contained operation and that is the whole idea of the enterprise fund. They have already given the general fund \$1.9 million dollars. He would like to see that nonsense stopped and let them put that money in their fund and upgrade the golf course and make the necessary repairs so that the golf course takes care of itself.

Supervisor Robinson stated that he does not have a strong opinion one way or the other but noted that he sees the point Lund made. That being said, as to the point of whether or not the golf course should return money to the general fund, Robinson felt that the golf course is a non-essential service and having it is great and it is great that they generate money and he felt it would be good for them to set up a maintenance fund and after sufficient funds have been put in the maintenance fund, if the general fund can get money back to fund essential services, he feels that is proper. As far as the golf course keeping all of the money they generate off the course, he would like to see them keep enough money to sustain it, but if there is money beyond that, he is perfectly fine with returning that to the general fund to fund essential services.

Fewell agreed that once there is a fund balance set aside for maintenance, there should not be excess funds in the account. If that fund balance for maintenance is set at a specified amount, then

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when it gets to that level if we want to have them give the excess back to the general fund he does not see a problem with that. He did feel that this should be set up some way where the golf course is not coming back and asking for money ever.

Robinson agreed with Fewell and felt that having a policy for a fund balance is something they can talk about at the County Board level, but he felt a policy needs to be in place for all of the fund balances for all accounts.

Van Dyck said he understands where Fewell is coming from and he supports it but for him it is a matter of perception. The \$1.9 million dollars that is being referenced is in the past and has been transferred to the general fund and is gone. He would like to see the focus on today and the future and he felt both can be accomplished. He felt that the last several years have probably been an anomaly with regard to play and revenue at the golf course so even if play does not return to what it was four years ago, the golf course is still going to generate revenue. Right now they are paying \$60,000 per year for the clubhouse loan. If you take the \$33,000 payment, there would still be \$30,000 of additional money starting next year that will be cash flow. In a 10 year period of time that would mean another \$300,000 that if kept would build up \$300,000 in a fund to take care of repairs. In addition to the fact that if they generate revenue like they have done in the past they can keep a portion of that as well. Van Dyck agrees with Lund in that one way or another it is all the same money and if the general perception can be given to the public that taxpayer dollars are not being invested in the golf course and it is sustaining itself by paying back this loan this would be a positive for everyone and he felt we could still accomplish creating a maintenance fund. Additionally, there has been an appraisal done on an extra piece of property at the golf course and although it is not known what will be done with it, if that were to get sold, that would create another pot of money that something could be done with. He would like to see this move on with the way the resolution was passed.

Hopp also reminded the Committees that the golf course is paying over \$22,000 in taxes every year so it is not like they are getting off scott free. They are paying taxes and the public deserves to know that and should know that.

County Executive Troy Streckenbach stated that in the last 10 years they have come to the realization that the County made a lot of investments into different areas of cultural institutions and those infrastructures are now coming to the point where, for whatever reason, funding has not been available to maintain them to the level that they should be maintained. He agrees with the proposal that was made by Supervisor De Wane and brought up for discussion in the sense that we do absolutely need to get back to the point where the golf course or Zoo or parks are starting to put money back into these building asset accounts so funds are available for maintenance. With regard to the golf course paying back \$1.9 million dollars to the general fund, it must be remembered that that is in lieu of taxes. The comment was in order for us to maintain and own a municipal golf course, they felt it was right to pay the taxes that would normally be paid for if it was on the general tax rolls. This is part of the reason why the County had made the obligation to continue to have in the budget a line going back to the general fund. Long term as this is looked at, Streckenbach stated that at the end of the year in 2013 and 2014 is to be able to come to the County Board in March and say this is how much money we have left to return to the general fund because. As we look at the five year or 10 year strategic plan, he would like to take some of the money that they would have normally put into the general fund and put it into a segregated account that will help maintain facilities. This is what will happen in 2014 when they come to Admin Committee with the proposal of carryovers or return to the general fund. He felt that both things can be accomplished here and if you look at the \$300,000 and the amortization over ten years it is an amount that the golf course will be able to maintain and it allows for the County to continue to maintain the level of essentially having money from the taxpayers to maintain and improve upon and make the investment and then because it is a business just like any other business it would return the money back to the general

fund as if it would be a separate business on its own. Because the appropriation is being made, it is being allowed to happen and you feel that they will be able to come to the Board in March and say they have X amount of dollars available and they would like to take an amount and put it into the maintenance fund and then have the rest go back to the general fund. Although he agrees with the motion because at the end of the day they do need to get the money into a maintenance account, but if you look at this long term he felt confident that they would be able to come to the Board in the next few years and say they are able to make their payments and also be able to put some money aside into a reserve fund. His suggestion is to leave the current resolution as set up and allow the golf course to be an enterprise fund and operate as a business.

Administration Committee Motion:

Motion made by Supervisor De Wane, seconded by Supervisor Carpenter to approve with the understanding that a reserve fund will be created for the golf course. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Bid Results for Project 1708 Brown County Golf Course Green Renovation.

The sealed bid tabulation record was provided, a copy of which is attached. The low bid was made by Links Land LLC in the amount of \$228,000 and they are looking at doing base bid A as well as Option 2 in the amount of \$27,800 for a total of \$255,800.

Ed and Rec Motion:

Motion made by Supervisor Van Dyck, seconded by Supervisor Williams to approve the bid of Links Land LLC for the base amount of \$228,000 plus Option 2 in the amount of \$27,800 for a total of \$255,800. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration Committee Motion:

Motion made by Supervisor De Wane, seconded by Supervisor Jamir to approve the bid of Links Land LLC for the base amount of \$228,000 plus Option 2 in the amount of \$27,800 for a total of \$255,800. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Such other matters as authorized by law.

None.

7. Adjourn.

Ed and Rec Motion:

Motion made by Supervisor Van Dyck, seconded by Supervisor Williams to adjourn at 5:44 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Administration Committee Motion:

Motion made by Supervisor Carpenter, seconded by Supervisor De Wane to adjourn at 5:44 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

IV

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **May 16, 2013 at 5:15 p.m.** at the **Brown County Weyers-Hilliard Branch Library, 2680 Riverview Drive, Green Bay, WI**

PRESENT: KATHY PLETCHER, DON CARMICHAEL, BOB NIELSEN, TIM NIXON, CHRISTOPHER WAGNER, TERRY WATERMOLEN and PAT WILLIAMS

EXCUSED: CARLA BUBOLTZ, DON CARMICHAEL, and VICKY VAN VONDEREN

ALSO PRESENT: Lynn Stainbrook, Lynn Hoffman, Lori Denault, Sue Lagerman, and Curt Beyler (staff)

CALL TO ORDER President Kathy Pletcher called the meeting to order at 5:20 p.m.

CONSENT ITEMS

a. Approve/modify agenda

Motion by P. Williams, seconded by T. Watermolen, to approve the agenda. **Motion carried.**

b. Approval of minutes

Motion by P. Williams, seconded by T. Watermolen, to approve the minutes. **Motion carried.**

COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

No one from the public was present. L. Stainbrook introduced branch supervisor Eileen Below. Eileen commented that Weyers-Hilliard is a very busy branch with wonderful staff and patrons. The recent improvements are very exciting and have been well received. The new floor plan is working pretty well and minor adjustments are being made to further refine it. The check-out stations are well used. Story time continues to have a large attendance. Parking has not been an issue - even with programs scheduled close together. With many patrons owning laptops, the current supply of library computers is sufficient. If a bus route to the area is introduced library and computer traffic may likely increase.

REPORT FROM MUSEUM-LIBRARY TASKFORCE

T. Nixon synthesized the comments of the task force members, as well as ideas and questions to be presented at the next meeting on May 20. The mission statement of the task force is, "To provide a recommendation to the Brown County Board on whether it should invest funds in further study of combining Brown County's Museum and Central Library into a downtown Green Bay cultural campus."

There are several considerations including physical constraints, structural barriers and the option to create the cultural campus on the current library site.

STRATEGIC PLANNING DISCUSSION

It was agreed that the mission should be on all printed materials. The library is committed to literacy, partnerships, education for adults, computer technology, genealogy (interest in genealogy has surged among baby boomers) and more. K. Pletcher noted that the library is THE source for local history in this community.

L. Stainbrook reported that staff is discussing meeting the needs of the community and have started reviewing Garry Golden's recent presentation with an aim to draft goals and objectives/tactics. Once drafted, L. Stainbrook will review with K. Pletcher who will see how it correlates with the strategic plan.

Bob Nielson noted that a City of Green Bay citizens' steering committee will be exploring a 10-15 year vision for city land use, redevelopment connectivity, transportation, parking and more may be of relevance to the library - particularly in relation to the co-location proposal.

LIBRARY BUSINESS

a. Information Services Report

The report was included in packet. L. Stainbrook commented that the new PC reservation system (ALPS) project slowed down due to the company's assignment of a new project manager but L. Denault and F. Beaumier are keeping it on track. L. Stainbrook, L. Hoffman, S. Lagerman, L. Denault and F. Beaumier, along with I.S. staff, attended an online demo of digital signage the county is considering. It was well received and installation and implementation of the equipment, funded by the Friends, at the Central Library should take place sometime this year. T. Watermolen asked about the status of the UWGB computers. Staff is pushing for installation at far-reaching branches. It would have been ideal to have this project completed before the Summer Reading Program begins but is not likely. Cost of services, services received and their expediency were discussed. K. Pletcher may schedule a meeting with Dave Hjalmsquist, I.S. Director, to discuss the library's concerns and how to best move technology and related projects forward.

b. Financial Manager's report, bills and donations

The April 2013 financial reports were distributed. Motion by T. Watermolen, seconded by C. Wagner, to approve the April, 2013 financial reports. Motion carried. Motion by T. Watermolen, seconded by C. Wagner, to approve the April, 2013 donations as follows:

**Brown County Library
Gifts, Grants & Donations Report
April 2013**

Gifts & Donations

04/04/13	Raymond & Sondra Jordan - In Memory of Elaine Hendricks	15.00	Kress Materials
04/04/13	Mr. & Mrs. Jack LaDuke - In Memory of Elaine Hendricks	10.00	Kress Materials
04/04/13	Denmark Lions Club	500.00	Denmark Summer Reading Prog.
04/04/13	Friends of the Brown County Library	959.79	Every Child Ready to Read
04/04/13	Friends of the Brown County Library	1,837.95	Furniture & Supplies
04/11/13	Christopher Froelich - In Memory of Charlie Johnson	1,000.00	Denmark Materials
04/11/13	Ashwaubenon Lioness	300.00	Large Print/Books on CD
04/18/13	Anastasia Schmidt	100.00	Books on CD
04/18/13	Brown County United Way	85.65	Adult Fiction Materials
04/25/13	Focus On Energy	3,906.38	Kress Energy Incentives
04/25/13	Focus On Energy	2,049.26	Weyers-Hilliard Energy Incentives
04/01/13	Ashwaubenon	17.60	Donation Box
04/01/13	Bookmobile	12.00	Donation Box
04/01/13	East	54.43	Donation Box
04/01/13	Weyers/Hilliard	33.45	Donation Box
04/01/13	Central Circulation	21.08	Donation Box
04/01/13	Kress	8.18	Donation Box
04/01/13	Pulaski	9.00	Donation Box
04/01/13	Southwest	13.38	Donation Box
04/01/13	Wrightstown	15.55	Donation Box
	Total Donations	\$ 10,948.70	

Federal & State Grants

04/30/13	Nicolet Federated Library System	\$ 465.63	Collection Development
	Total Grants	\$ 465.63	

Motion carried.

There were no bills out of the ordinary.

c. Personnel

Linda Damro, long-time Pulaski staff, is retiring and an internal candidate is filling that vacancy. The Maintenance Mechanic posting closed at midnight. There are several impressive, experienced candidates. Other open positions are being filled. K. Pletcher, L. Stainbrook and V. Van Vonderen met to talk about employee compensation. The County is conducting a compensation comparison study. The Board is interested in how library compensation compares – is it behind or ahead of the market?

d. Facilities Report

1. Approve low bid on Central Library lighting project The accepted bid was from Electrical Contracting Plus in the amount of \$17,514. Motion by T. Watermolen, seconded by P. Williams, to approve the low bid for the Central Library lighting project. Motion carried.

2. Central Library Plaza Demolition and Plan L. Stainbrook distributed the children's garden plan and explained the history behind the idea and noted that a children's vegetable garden and food literacy has great educational potential. Children's staff contacted nearby agencies that do school-age programming and confirmed that there is interest in adopting a garden bed. The garden plan was drawn up by Vijai Pandian (UW-Extension). The garden would be gated and staff controlled. Estimated costs near

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\$35,000. This summer would be a prep summer – to tear out heaved concrete (which was part of the Public Works Plan), and erect a temporary fence. The garden appropriately fits the library's mission and commitment to sustainable programming as well as addressing a problem area. It is one strategy to combat behavior problems. Outside funding will be sought to support this project.

The garden concept will be presented to the Friends of the Brown County Library and other possible donors. The idea will be presented as well to Ed & Rec for their input. Capturing this space as a garden supports the library's educational mission and will turn a detrimental area into an aesthetically pleasing and beneficial one.

Motion by P. Williams, seconded by T. Nixon, to investigate community support for the children's garden and return findings to the Library Board. **Motion carried.**

3. Born Learning Trail The Born Learning Trail is a project of United Way's Emerging Leaders. The interactive and playful games on signs are valuable tools for early learning. A learning trail will be installed in the Central Library's north garden and will also include indoor activities. **Motion** by C. Wagner, seconded by T. Watermolen, to accept the installation of the Born Learning Trail. **Motion carried.**

C. Beyler reported that a mechanical malfunction of a 40 year-old fan motor pushed smoke into the library. The unit was replaced for under \$2000.

Public Works finished the installation of the third floor condenser unit. Public Works is in the process of signing the contract for the elevator upgrade and is confident in the selection of Schindler. Language was written into the contract including penalties for every day elevator is down and ability to access the controller. A timeline has not yet been received. Doug Marsh, (Public Works) is managing the project.

The main disconnect project will be scheduled after 2 p.m. on a Saturday through Sunday with normal hours resuming on Monday. Since all power will be completely shut down, generators will be brought in to power library equipment that is required to run.

NICOLET FEDERATED LIBRARY SYSTEM

a. Monthly update No meeting until June. Corrie Campbell was appointed to the NFLS Board.

OLD BUSINESS

a. Adjacent County Reimbursement The Corporation Counsel response was forwarded to the Board. L. Stainbrook met with Rick Krumweide (OWLS Director) and gave him the 2013 bill. He is under the assumption that Outagamie County will pay it. L. Stainbrook wrote a letter indicating the unpaid 2012 bill would be turned over to the county attorney.

b. Behavior issues at the Library

1. Approve changes in library policies regarding smoking on library grounds; food and drink; and behavior banning and appeal process T. Nixon recommended that Corp. Counsel review the policy. **Motion** by P. Williams, seconded by T. Nixon, to approve changes in library policies regarding smoking on library grounds; food and drink; and behavior banning and appeal process subject to Corp. Counsel review. **Motion carried.**

It was suggested that the wording on library card applications and cards expressly state that by signing card, applicant is agreeing to abide by library policies.

The appeal process will be required to be written and received within 30 days of ban.

In discussing Central Library security, it was noted that Community Service Interns (CSIs) are coming in to library on a regular basis. The Sheriff's Department recommended a security coordinator. It was wondered if funding for this could be a supplement to the county budget supplement.

c. Approve Staff out-of-State Travel Arrangements are being made for some staff to go to a Gurnee, Illinois library to look at their Technical Services department layout. As far as it is known, there is no other library in-state that has similar schematics. **Motion** by T. Nixon, seconded by T. Watermolen to approve out-of-state travel for staff. **Motion carried.**

PRESIDENT'S REPORT

No report.

DIRECTOR'S REPORT

L. Stainbrook received a call from Pulaski regarding the village building which houses the library. The village is still interested in donating the building to the library. An assessment will be sent for review. At present, the library only pays for rent and electricity.

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SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

Used Book Sales at the branches are run by the Friends' volunteers. An ongoing sale is not conducted at the Central Library because the potential income, in addition to the income generated at the semi-annual sales, would likely put the Friends over the allowable threshold resulting in a required payment of sales tax.

MEETING SUMMARY/NEXT MEETING PLANNING

None.

ADJOURNMENT

Motion by T. Nixon, seconded by T. Watermolen, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:20 p.m.

NEXT REGULAR MEETING

June 20, 2013

Pulaski Branch Library

222 W. Pulaski Street, Pulaski

5:15 p.m.

Respectfully submitted,
Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

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**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date:

20 & Rec

Agenda No. :

HANDICAP BOAT TRAILER PARKING
AT SUAMICO BOAT LAUNCH.

Motion from the Floor

I make the following motion:

IT HAS COME TO MY
ATTENTION THAT THERE IS NO ANY
HANDICAP CAR/BOAT-TRAILER PARKING
AT THE SUAMICO BOAT LAUNCH.

Signed:

Bennie Erickson

District No.:

#7

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date:

6/19/13

Agenda No. :

Ed & Lee Comm

Motion from the Floor

I make the following motion: _____

* Create an ordinance requiring the golf course create a golf course maintenance fund and a policy that splits excess revenue between 75% of the golf course maintenance fund and 25% to the general fund.

Signed:

John Vander Fleet

District No.:

10th

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

Brown County
Parks
Budget Status Report
5/31/2013

	Annual Budget	YTD Actual
Personnel Services	\$ 745,522	\$ 238,447
Fringe Benefits and Taxes	\$ 376,397	\$ 130,123
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 3,800	\$ 1,210
Operations & Maintenance	\$ 271,253	\$ 78,673
Utilities	\$ 121,950	\$ 48,268
Chargebacks	\$ 308,763	\$ 129,756
Contracted Services	\$ 51,729	\$ 26,463
Other	\$ 65,975	\$ 47,975
Outlay	\$ -	\$ -
Transfer Out	\$ -	\$ -

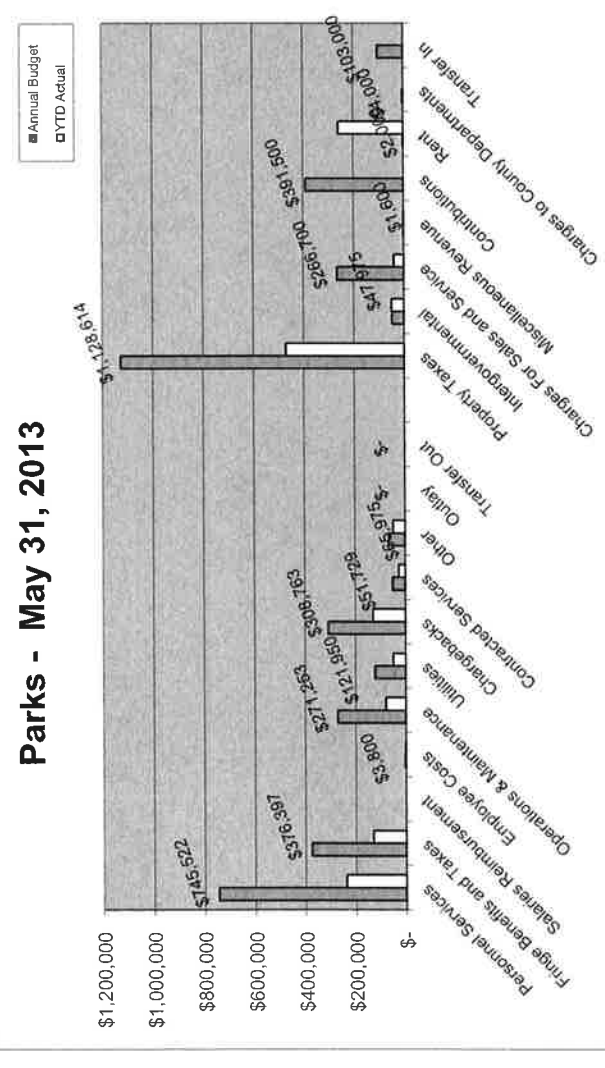
HIGHLIGHTS:
Budget on track at this time

Expenses:
Total expenses to date: \$700,915

Property Taxes	\$ 1,128,614	\$ 470,256
Intergovernmental	\$ 47,975	\$ 48,711
Charges For Sales and Service	\$ 266,700	\$ 38,774
Miscellaneous Revenue	\$ 1,600	\$ 2,391
Contributions	\$ 391,500	\$ 700
Rent	\$ 2,000	\$ 260,117
Charges to County Departments	\$ 4,000	\$ 300
Transfer In	\$ 103,000	\$ -

Revenues:
Total revenues to date: \$821,249

Parks - May 31, 2013



July 17, 2013

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION TO APPROVE A CONSENT TO EASEMENT FOR A NON-EXCLUSIVE
UNDERGROUND ELECTRICAL LINE EASEMENT BETWEEN THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES AND WISCONSIN PUBLIC SERVICE CORP**

WHEREAS, Brown County ("County") is the holder of an easement interest on the Fox River State Trail ("Trail") by virtue of the Trail Management Easement entered into with the State of Wisconsin Department of Natural Resources ("DNR") on August 28, 2000 as duly recorded Brown County Record Document No. 1769733 and the Correction Easement on December 12, 2001 as duly recorded Brown County Record Document 1863067 for purposes of constructing, developing, maintaining and operating the Trail by Brown County Park Department (hereinafter referred to as "Trail Manager"); and

WHEREAS, In accordance with the Trail Management Easement, as well as certain other documents relating thereto, the County is required to consent, through its execution of the attached Consent to Easement, to any additional easements granted by the DNR, as owner of the Trail and the property located thereon, which is more fully described in the Underground Electrical Easement attached hereto and incorporated herein by reference ("Electrical Easement") provided, that the Trail Manager, who has final authority over issues relating to the management of the Trail corridor, is notified and consulted with in advance thereof; and

WHEREAS, Upon due notification and consultation to the Trail Manager, the DNR, as Grantor, now desires to enter into the Electrical Easement with Wisconsin Public Service Corp, as

Grantee, to directional bore an electrical line conduit within the former railroad corridor of the Trail (“Electrical Line”) in a manner more fully described therein; and

WHEREAS, pursuant to the Electrical Easement, among other obligations, Wisconsin Public Service Corp, as grantee, is required to obtain approval from the Trail Manager before cutting, trimming, and/or removing any brush, trees, logs, stumps or branches which by reason of their proximity may endanger or interfere with the Electrical Line or the operation thereof; to hold the County, its Trail Manager, employees, officers and agents harmless in the event that the Trail Manager, its employees, officers or agents cause any damage to the Electrical Line; to protect, indemnify and save harmless the County, its Trail Manager, agents, officers and employees from and against any and all claims, demands, suits, liability and expense by reason of loss or damage to any property or bodily injury including death, arising directly or indirectly out of acts or omissions by itself, as well as the Trail Manager, agents, officers or employees; and to obtain all necessary permits, approvals, and licenses and comply with all applicable federal, state, and local statutes, regulations, and ordinances in exercising any and all rights granted by the Electrical Easement.

WHEREAS, to allow Wisconsin Public Service Corp the ability to commence the work more fully described in the Electrical Easement as soon as possible, the Electrical Easement is being submitted in its final draft form for approval by the Brown County Board of Supervisors with the understanding that the final version will not contain substantive modifications thereto.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors consents to the attached Draft Underground Electrical Line Easement between the Wisconsin Department of Natural Resources and Wisconsin Public Service Corp and hereby authorizes execution of the Consent to Easement by the Brown County Executive.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by Corporation Counsel

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not have a fiscal impact; and therefore does not require an appropriation from the General Fund.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
SIEBER	1			
DE WANE	2			
NICHOLSON	3			
HOYER	4			
HOPP	5			
HAEFS	6			
ERICKSON	7			
ZIMA	8			
EVANS	9			
VANDER LEESE	10			
BUCKLEY	11			
LANDWEHR	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
WILLIAMS	15			
KASTER	16			
VAN DYCK	17			
JAMIR	18			
ROBINSON	19			
CLANCY	20			
CAMPBELL	21			
MOYNIHAN, JR	22			
STEFFEN	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

(NOTE: Grey shaded areas must be filled in manually)

Brief Description of Contract:

Contract Type: (For a definition of each, hover cursor over text. To check box, hover cursor over box and double-click)

Date Signed[illegible]

Placed on Agenda

Placed on Agenda

Date _____

5

State of Wisconsin
Department of Natural Resources
Box 7921
Madison, WI 53707

UNDERGROUND ELECTRICAL LINE EASEMENT

Section 23.09(10), Wis. Stats.
Form 2200-15

THIS EASEMENT made by and between the State of Wisconsin Department of Natural Resources (hereinafter referred to as "Grantor"), and Wisconsin Public Service Corp (hereinafter referred to as "Grantee").

RECITALS

WHEREAS, Grantee desires a permanent easement upon, within and beneath Grantor's land (hereinafter referred to as "easement area") for the purpose of boring, installing, operating, maintaining, repairing and an underground electric line as described herein;

WHEREAS, the location of the easement area on Grantor's land in Brown County, Wisconsin, is as shown on the attached Exhibit A (and made a part of herein) and located within the former railroad corridor, now known as the Fox River State Trail, described as a strip of land being twelve (12) feet wide crossing over and under the easement area with the center line described as follows:

Township 21 North, Range 20 East, Town of Wrightstown, Brown County, Wisconsin

Section 5: Commencing at the Southeast corner of Lot 65 of East Greenleaf Assessor's Plat, thence Northwesterly, 225' to a point on the Northerly right of way line of Klaus Street; thence S4°W, 400'; thence N80°W, 66' to a point on the East property line, also being the POINT OF BEGINNING; thence continuing N80°W, 50 feet to the West property line and Point of Termination.

NOW THEREFORE, in consideration of the sum of Five Hundred Thirty Dollars (\$530.00), the Grantor hereby conveys to the Grantee, its successor and assigns, a non-exclusive underground electrical line easement subject to the following terms and conditions

1. The easement shall be for an underground electric line for purposes of boring, installing, maintaining, inspecting, operating, repairing, and removing one (1) six (6) inch HDPE electrical conduit containing six (6) #1/0 aluminum 14.4 kv primary lines, together with all appurtenant equipment as deemed necessary by Grantee for the transmission and distribution of electric energy. No expansion or extension of the easement shall be allowed.
2. Brown County is the owner and holder of a Trail Management Easement on the Fox River State Trail for the construction, development, maintenance and operation of the State Trail by the Brown County Parks Department, hereinafter referred to as the Trail Manager.
3. The intent of this easement is to allow for installation of a single electrical conduit and six lines as described in 2 above by using the "boring" construction method. Any additional electrical lines or future upgrades will require Grantee to re-apply for a separate and new easement.
4. The Trail Manager shall be notified and consulted prior to any construction or maintenance of the electrical line and has final authority over issues relating to the management of the trail corridor.
5. The Grantee may cut, trim and remove any brush, trees, logs, stumps or branches which by reason of their proximity may endanger or interfere with the said electrical line or the operation thereof. Any such undertakings

Recording Area

Return:

Wisconsin Department of Natural Resources
ATTN: Facilities and Lands
P.O. Box 7921
Madison, WI 53707

PIN W-351

shall be approved by the Trail Manager.

6. The title to the eased premises shall automatically revert to and revest in the Grantor without reentry upon the abandonment of the use of the same for electrical line purposes or upon non-use of the same for a period of two (2) years.
7. The Grantee assumes and agrees to protect, indemnify and save harmless the Grantor, Trail Manager, agents, officers and employees from and against any and all claims, demands, suits, liability and expense by reason of loss or damage to any property or bodily injury including death, arising directly or indirectly:
 - a. Out of the construction, installation, maintenance, operation, repair, replacement and removal of the lines; and
 - b. Out of any defect in the line or failure thereof.
8. This Easement shall be non-exclusive and the Grantor may use the above described premises and shall have the right to lease or convey other easements to one or more other person(s), company(ies) or other entity(ies), provided that any such subsequent use, lease, easement or conveyance shall not interfere with the Grantee's rights.
9. The Grantee shall contact the Trail Manager prior to commencing any construction or maintenance work.
10. The Grantee is responsible for determining the location of any existing utility lines located within the easement area and for any and all damages, costs or liabilities that result from any damages to these lines caused by the Grantee.
11. All buried underground lines will be placed at a depth of 36" below top of trail grade or more and a plastic "warning" tape or signage be placed above the lines to prevent accidental cutting.
12. The Grantee shall obtain all necessary permits, approvals, and licenses and comply with all applicable federal, state, and local statutes, regulations and ordinances in exercising any and all rights granted by this easement. If required by law, the Grantee shall apply for any and all Chapter 30 and 31, Wis. Stats., licenses, permits or approvals necessary for implementing the rights granted to the Grantee pursuant to this easement.
13. The Grantee shall maintain the area of this easement in a decent, sanitary and safe condition during construction, repair and maintenance, and at no time shall the Grantee allow its installation to cause a hazard or unsafe condition. Grantee shall accommodate trail users and protect them from any hazards during any construction process.
14. The Grantee shall allow continued public use and users shall have unrestricted right of way at all times of the Fox River State Trail across this location unless otherwise approved by the Trail Manager.
15. Relating to the trail portion:
 - a. The travel portion of the trail shall be restored to pre-construction/maintenance or better condition, using the same type and quality materials that meet the Grantor's Trail Design Standards and guidelines and as approved by the Trail Manager.
 - b. Warning signs and lights shall be placed informing trail users of any construction work or as otherwise directed by the Trail Manager. If needed, as determined by the Trail Manager, Grantee shall place passable barricades at entry points for trail users that require trail users to substantially reduce their speed and proceed single file. Barricade points must include signs stating that construction activities are taking place along the trail, listing a reduced speed limit, and indicating 2-way, single-file traffic.
 - c. Any excavations on or near the trail shall be covered nightly and in no case shall construction obstruct or interfere with trail use over a weekend period.
 - d. Any trail closure must be done only with written permission of the Trail Manager.
 - e. Any and all ground settling or trail surface damage caused by the exercise of the Grantee's easement rights within a five (5) year period from the date of construction is the sole responsibility of the Grantee and must be restored or repaired to pre-construction or better conditions using the same type and quality

materials as approved by the Trail Manager. Upon failure to perform by the Grantee within twenty (20) days of notification by the Trail Manager of needed repairs or restoration, repairs or restoration may be contracted by the Trail Manager and the Grantee shall be liable for all costs associated with such repairs and restoration.

- f. Grantee shall not park or store any vehicles or equipment on the trail right-of-way at any time.
- g. Grantee shall not use the trail right-of-way for backing of any equipment unless a flag person is available.

- 16. This easement, in reference to the Fox River State Trail, is subject to future restoration and reconstruction of the right-of-way for rail service consistent with Section 208 of the National Trails System Act Amendments of 1983, Pub. L. No.98-11(16 U.S.C. 1247(d))
- 17. The Grantee shall comply with all applicable federal, state and local laws and regulations in exercising any and all rights granted herein.
- 18. If any provision of this easement shall be deemed invalid or unenforceable, the remainder of the easement shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
- 19. This easement shall be construed and enforced in accordance with the laws of the State of Wisconsin.
- 20. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds of Brown County, Wisconsin.
- 21. Enforcement of this Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the nonprevailing party.

IN WITNESS WHEREOF the Grantor has caused this instrument to be executed on its behalf this ____ day _____, 2013.

State of Wisconsin
Department of Natural Resources
For the Secretary

By _____ (SEAL)
Douglas J. Haag, Natural Resources Acting Real Estate Director

STATE OF WISCONSIN)
) ss.
COUNTY OF DANE)

Personally came before me this _____ day of _____, 2013, the above named Douglas J. Haag, State of Wisconsin Department of Natural Resources, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Department of Natural Resources.

*
Notary Public, State of Wisconsin
My Commission (expires)(is) _____.

5

IN WITNESS WHEREOF the Grantee has agreed to and caused this easement to be executed on its behalf this ____ day of _____, 2013.

Wisconsin Public Service Corp

By _____ (SEAL)

By _____ (SEAL)

State of Wisconsin)
) ss.
_____ County)

Personally appeared before me this _____ day of _____ 2013, the above named _____ and _____, in their capacity as _____ and _____, to me known to be the persons who executed the foregoing instrument and acknowledged the same in the capacity therein stated and for the purpose therein contained.

*

Notary Public, State of Wisconsin

My commission (expires) (is) _____

CONSENT TO EASEMENT

IN WITNESS WHEREOF, BROWN COUNTY, c/o Troy Streckenbach, County Executive, Northern Building, 305 E. Walnut St., Room 120, Green Bay, WI 54301, being the holder of an easement interest which is for the construction, operation and management of the Fox River State Trail by virtue of said Easement between the State of Wisconsin Department of Natural Resources and Brown County as recorded on August 28, 2000 as Document No. 1769733 and as recorded on December 21, 2001 as Document No. 1863067 and as recorded on March 4, 2004 as Document No. 2100224 all in Brown County Records against said Premises, does hereby acknowledge, join in and consent to this electrical line easement, subject to the same terms and conditions as set forth herein, in the name of Wisconsin Public Service Corp on this _____ day of _____, 2013.

Troy Streckenbach
Brown County Executive

(SEAL)

STATE OF WISCONSIN)
) ss.
BROWN COUNTY)

Personally appeared before me this _____ day of _____ 2013, the above named Troy Streckenbach, County Executive to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity therein stated and for the purpose therein contained.

*
Notary Public, State of Wisconsin
My commission (expires) (is) _____

EXHIBIT "A"

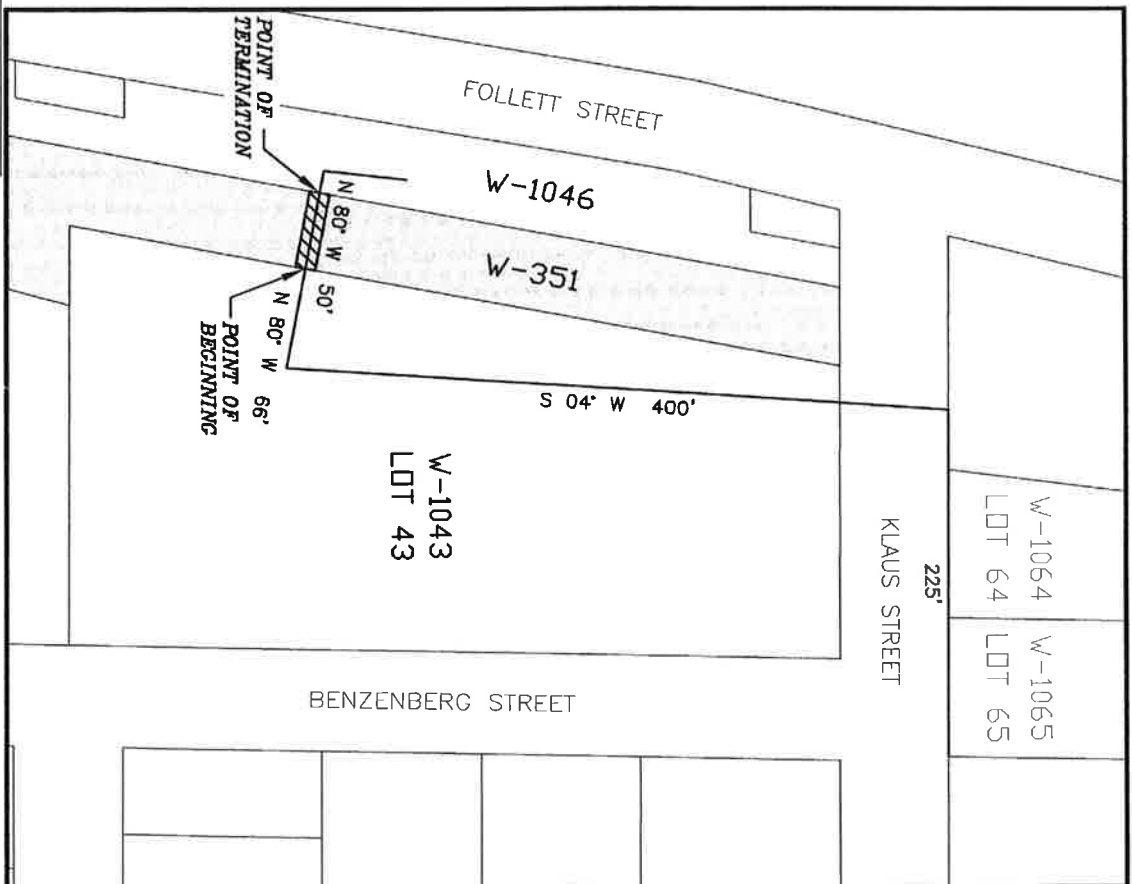
Grantor - STATE OF WISCONSIN,
DEPARTMENT OF NATURAL RESOURCES

Brown County Parcel Number
W-351

Part of the Parcel described in Brown County register of deeds Document Number 1795368; being part the Southeast Quarter of the Southeast Quarter (SE1/4-SE1/4) of Section 5, Township 21 N, Range 20 East, more particularly described as follows: as shown on the attached Exhibit "A".

A 12 foot wide easement strip, the centerline of which is described as follows:

Commencing at the Southeast corner of Lot 65 of East Greenleaf Assessor's Plat, thence Northwestly, 225' to a point on the Northernly right of way line of Klaus Street, thence S4°W, 400'; thence N80°W, 66' to a point on the East property line, also being the *Point of Beginning*; thence continuing N80°W, 50' to the West property line and *Point of Termination*.

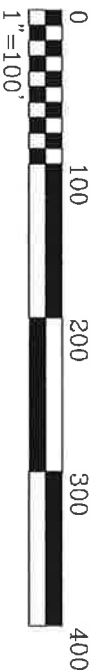


Prepared By:
integrity's
INTEGRITY'S BUSINESS
SUPPORT, LLC
SURVEYING SERVICES

For:
**Wisconsin Public
Service Corporation**
008-Q-100-100

Public Service

700 North Adams Street
P.O. Box 5430-5001
Oshkosh, WI 54901-5001
Phone: 800-457-7200



PARK MANAGEMENT

Brown County

305 EAST WALNUT STREET, ROOM 102
GREEN BAY, WISCONSIN 54301

PHONE (920) 448-4464 FAX (920) 448-4054
E-MAIL HARTMAN_DR@CO.BROWN.WI.US



DOUGLAS R. HARTMAN

ASSISTANT PARK DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: June 13, 2013
REQUEST TO: Education and Recreation Committee
MEETING DATE: July 1, 2013
REQUEST FROM: Douglas R. Hartman
Assistant Park Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION TO APPROVE A CONSENT TO EASEMENT FOR A NON-EXCLUSIVE UNDERGROUND ELECTRICAL LINE EASEMENT BETWEEN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND WISCONSIN PUBLIC SERVICE CORP

ISSUE/BACKGROUND INFORMATION:

The WDNR needs Brown County as the holder of an easement interest on the Fox River Trail to consent to any easements that they generate. This trail connector will not affect Brown County's interest in any way.

ACTION REQUESTED:

Approve the consent to easement.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? Yes ☐ No ☒
 - a. If yes, what is the amount of the impact? N/A
 - b. If part of a bigger project, what is the total amount of the project? N/A
 - c. Is it currently budgeted? Yes ☐ No ☐
 1. If yes, in which account? N/A
 2. If no, how will the impact be funded? N/A

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**



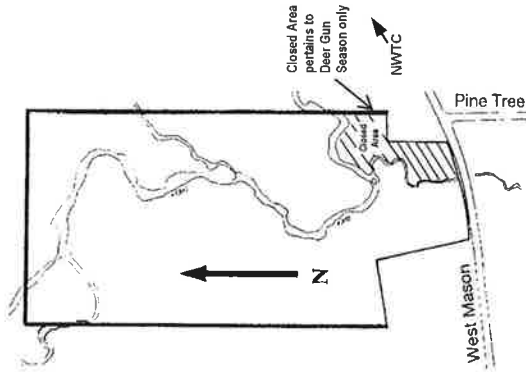
Vande Hei Property

Deer Bow:

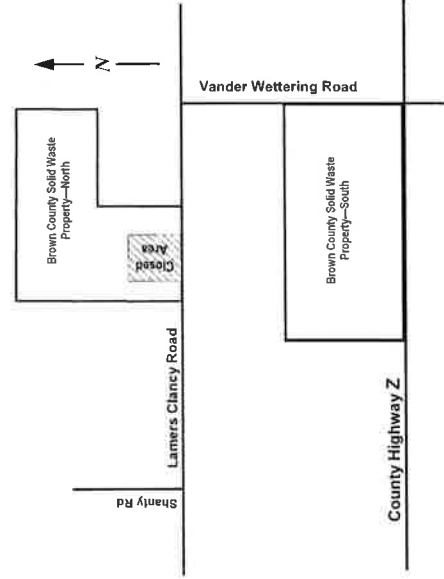
Sept. 14 - Nov. 21
Dec. 2 - Jan. 5

Deer Gun:

Nov. 23 - Dec. 1



Brown County Solid Waste Town of Holland



Deer Bow: Sept. 14 - Nov. 21

Dec. 2 - Jan. 5

Deer Gun: Nov. 23 - Dec. 1

For additional information on this property, call the Brown County Solid Waste Dept. at (920) 492-4950.

Hunting on County Park Lands - 2013

Six managed hunts for white-tailed deer are scheduled during the 2013 Wisconsin hunting season on Brown County park lands. In addition, waterfowl hunting will be permitted along the shoreline areas at the Fort Howard Paper Foundation Wildlife Area and at Lily Lake Park during the regular waterfowl season. **Bag limits, daily hours, and licenses are in accordance with those rules and regulations established by the Wisconsin DNR.**

Additionally, there will be **NO** early goose, extended muzzle-loader, youth gun hunts or additional antlerless deer gun hunts on any park properties. All other park lands, except those specified in this brochure, will be closed to hunting during the 2013 season. The WDNR season dates in this brochure may change due to pending rule changes—please contact the DNR for up-to-date info. Note that archery season closes with the Statewide Closure even though some Parks may be in metro units.

Following is a summary of the regulations for those parks open to hunting during 2013:

1. Firearms & bows are permitted only in open areas during specified times & dates.
2. Permanent blinds and stands are **not** permitted. All stands and blinds must be removed at the close of each day. Trees and vegetation cannot be removed.
3. Baiting allowed (or not allowed) per State DNR mandates. See current DNR regulations for baiting rules and regulations.
4. Possession of any firearm or bow, unless enclosed in a case or unstrung, is prohibited in any closed area.
5. Permission must be obtained from the Park Manager before pursuing any wounded game within a closed area.
6. **SMALL GAME HUNTING IS NOT PERMITTED ON ANY COUNTY PARK**



Hunters Get your rifle sighted at the Brown County Rifle Range

Open Dates and Hours:

September - Saturdays only

Beginning September 21
10:00 a.m. - 4:00 p.m.

October - Saturdays & Sundays

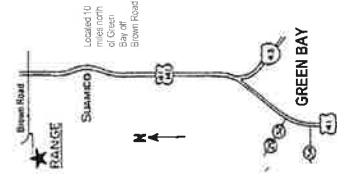
8:00 a.m. - 4:00 p.m.

November

November 2-3 & 5-21

8:00 a.m. - 4:00 p.m.

100 yard range—covered benches—open rain or shine



2013 HUNTING

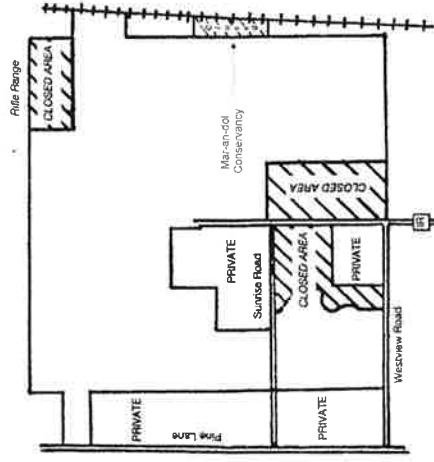


Brown County Park System



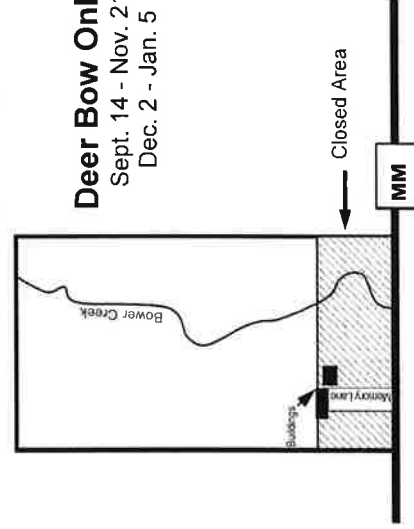
**Brown County
Park Management**
1150 Bellevue Street
Green Bay, WI 54302
(920) 448-4466

Reforestation Camp



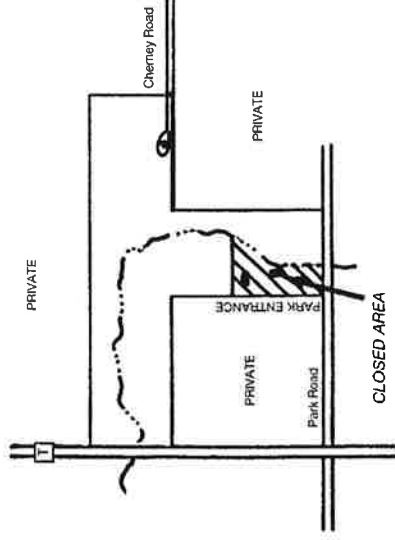
Deer Bow: Sept. 14 - Nov. 21 (early season only)
Deer Gun: Nov. 23 - Dec. 1

Fonferek's Glen



Deer Bow Only:
 Sept. 14 - Nov. 21
 Dec. 2 - Jan. 5

Neshota County Park



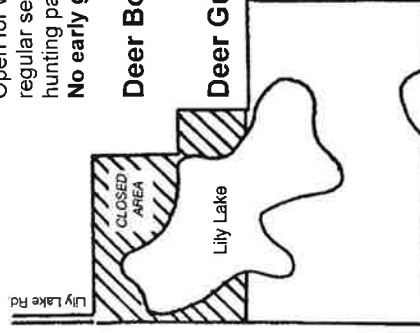
Deer Bow Only:
 Sept. 14 - Nov. 21
 Dec. 2 - Jan. 5

Lily Lake County Park

Open for waterfowl hunting during regular season only (consult DNR hunting pamphlet for dates).
No early goose season allowed.

Deer Bow: Sept. 14 - Nov. 21
 Dec. 2 - Jan. 5

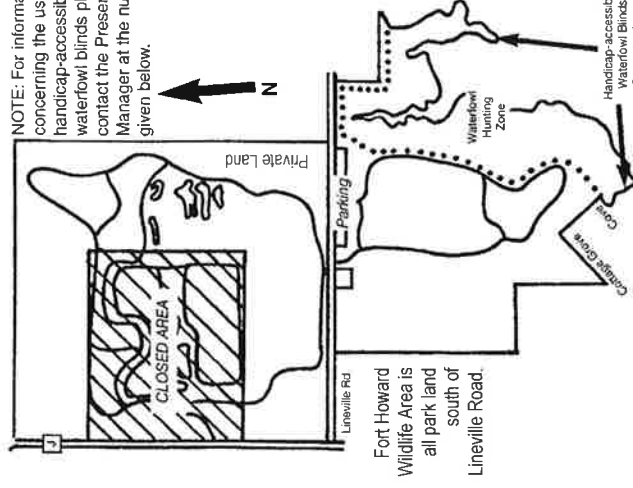
Deer Gun: Nov. 23—Dec. 1



Barkhausen Waterfowl Preserve and

Ft. Howard Paper Foundation Wildlife Area

NOTE: For information concerning the use of handicap-accessible waterfowl blinds please contact the Preserve Manager at the number given below.



Fort Howard Wildlife Area is all park land south of south of Lineville Road.

Open for waterfowl hunting during regular season only (consult DNR hunting pamphlet for dates) and only in designated waterfowl hunting zone as indicated on map.
No early goose season allowed.

Deer Bow:

Sept. 14 - Nov. 21
 Dec. 2 - Jan. 5

Deer Gun:

Nov. 23 - Dec. 1

**By Special Permit Only
 (Apply Aug 1 - 15)**

For more information on this property contact the Preserve Manager at (920) 434-2824.

**Ft. Howard Wildlife Area Only
 Both properties**

ASSISTANT DIRECTOR REPORT – PARKS DIVISION
July 2013 ED and REC MEETING

Neshota Friends Group –The next meeting for general membership is July 9 at 7:00 PM.

Bay Shore Boat Launch Dredging - Ayres Associates is finalizing dredge/concrete matting specifications, DNR permit applications and construction estimates. A wetland survey has been conducted on the DOT surplus land and was determined to be non-wetland. Sediment storage will likely be at that location. Dredging and concrete mat installation should occur later this fall.

Pamperin Park Bike Trail (WisDOT) – As part of the HWY 29 mitigation, the DOT has paved the current gravel bike path that exists along the river from the playground parking lot to the Old Shawano Ave bridge north of HWY 29. Shoulder installation will occur soon and project will be complete.

Special Events - The Fox River Trail hosted the Tourette's Awareness walk on June 15th. The Fairgrounds hosted two horse shows (June 1 and June 15), a 4-H Horse Clinic and Show on June 22 the Hmong USA Festival on June 29/30.

CTH B/Velp Ave Construction – Brown County Highway is constructing a round-a-bout at CTH B and Velp Ave and that intersection is now closed and is expected to be complete by mid-September. Official and local traffic detour routes have been established. This construction will affect visitors travelling to the Reforestation Camp and NEW Zoo. We have posted the detour routes on our web site as well as notified the media and put the word out on Facebook.

Action Track Wheelchair Dedication – Barkhausen had a media announcement for their new accessible wheelchair on June 11. There was good media coverage and a nice attendance for the "ceremony". The funding was all donated by area organizations and was over \$10,000 in value.

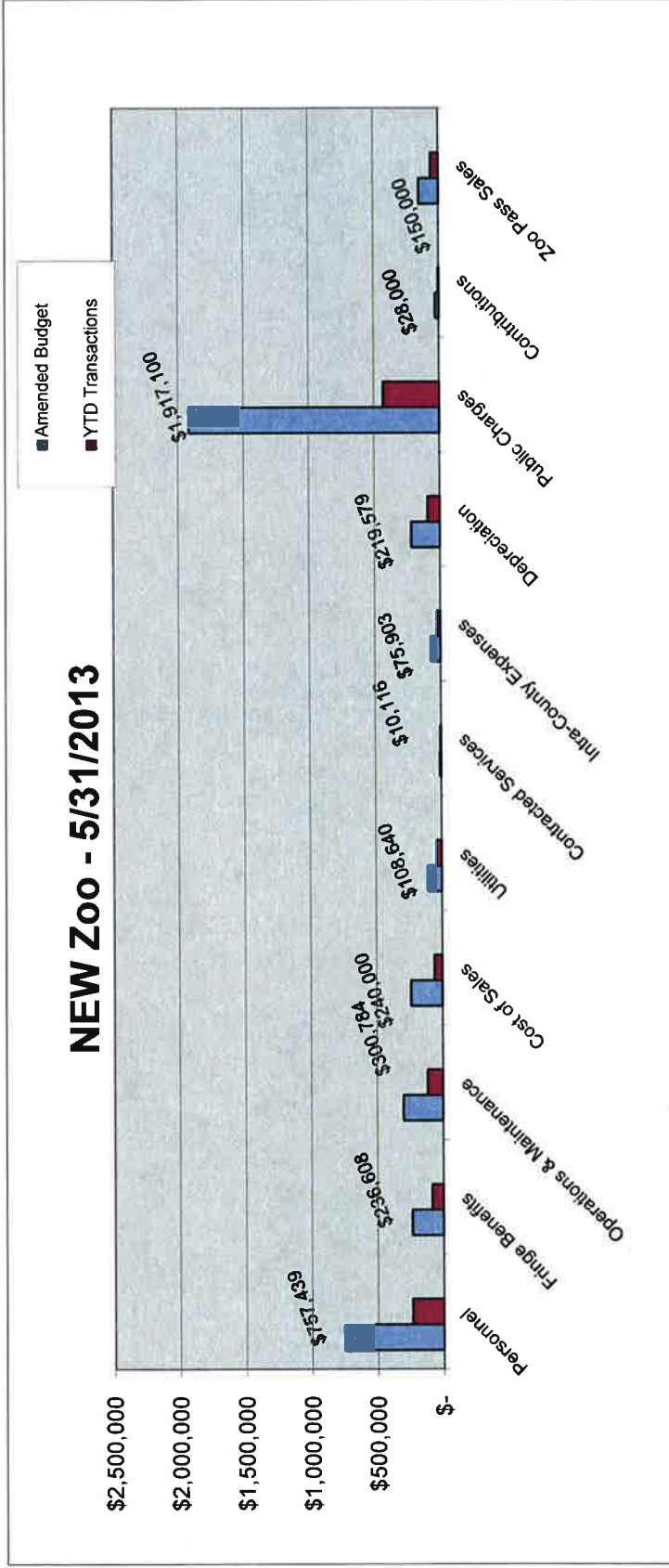
Park Office Move – The office has moved to UW-Extension. The room number is 151. Stop in for a visit!

	Amended Budget	YTD Transactions	Percent of Budget	2012 YTD Transactions	2011 YTD Transactions
Personnel	\$ 757,439	\$ 237,628	31%	\$ 218,317	\$ 224,178
Fringe Benefits	\$ 236,608	\$ 85,206	36%	\$ 76,384	\$ 95,575
Operations & Maintenance	\$ 300,784	\$ 116,012	39%	\$ 120,089	\$ 103,580
Cost of Sales	\$ 240,000	\$ 59,304	25%	\$ 67,621	\$ 73,800
Utilities	\$ 108,640	\$ 43,058	40%	\$ 42,566	\$ 37,569
Contracted Services	\$ 10,116	\$ 5,580	55%	\$ 1,083	\$ 392
Intra-County Expenses	\$ 75,903	\$ 28,417	37%	\$ 22,540	\$ 24,103
Depreciation	\$ 219,579	\$ 94,081	43%	\$ 87,517	\$ 83,827
Public Charges	\$ 1,917,100	\$ 428,048	22%	\$ 604,803	\$ 368,245
Contributions	\$ 28,000	\$ 6,088	22%	\$ 8,918	\$ 6,908
Zoo Pass Sales	\$ 150,000	\$ 60,146	40%	\$ 65,327	\$ 56,535

HIGHLIGHTS:

Expenses: Personnel & Fringe Benefits are up this year from previous 2012 YTD due to open positions in 2012 that were not filled. Operations & Maintenance is higher due to the addition of the Altru subscription which is not

Revenues: Revenues are considerably down due to Spring inclement weather. Revenues are tracking higher than 2011 YTD transactions.





Budget Performance Report

Fiscal Year to Date 05/31/13
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE										
Fund 640 - New Zoo										
Department 057 - New Zoo										
Division 001 - General										
4600 Charges and fees										
4600.705	Charges and fees Daily	865,000.00	.00	865,000.00	139,440.80	.00	187,368.10	677,631.90	22	836,750.00
4600.770	Charges and fees ATM	3,500.00	.00	3,500.00	141.78	.00	256.17	3,243.83	7	3,485.08
	4600 - Charges and fees Totals	\$868,500.00	\$0.00	\$868,500.00	\$139,582.58	\$0.00	\$187,624.27	\$680,875.73	22%	\$840,235.08
4601 Sales										
4601.004	Sales Vending machine	200,000.00	.00	200,000.00	27,117.09	.00	37,808.86	162,191.14	19	184,816.65
4601.005	Sales Vending nontaxable	600.00	.00	600.00	.00	.00	1.50	598.50	0	462.00
4601.770	Sales Passes	150,000.00	.00	150,000.00	28,070.00	.00	60,146.00	89,854.00	40	131,017.91
4601.771	Sales Programs	34,000.00	.00	34,000.00	4,201.00	.00	14,010.00	19,990.00	41	20,187.18
4601.772	Sales Special events	130,000.00	.00	130,000.00	597.22	.00	11,340.22	118,659.78	9	156,835.49
4601.773	Sales Gift shop	264,000.00	.00	264,000.00	40,873.49	.00	60,283.24	203,716.76	23	242,779.81
4601.774	Sales Concessions and Food	270,000.00	.00	270,000.00	41,148.14	.00	56,833.42	213,166.58	21	296,820.86
	4601 - Sales Totals	\$1,048,600.00	\$0.00	\$1,048,600.00	\$142,006.94	\$0.00	\$240,423.24	\$808,176.76	23%	\$1,032,919.90
4900	Miscellaneous	1,800.00	.00	1,800.00	265.41	.00	364.02	1,435.98	20	1,843.18
4901 Donations										
4901	Donations	6,000.00	.00	6,000.00	259.08	.00	588.33	5,411.67	10	18,518.75
4901.800	Donations Zoo Society Support	22,000.00	.00	22,000.00	5,500.00	.00	5,500.00	16,500.00	25	22,000.00
4901.900	Donations In-kind	.00	.00	.00	.00	.00	.00	.00	+++	22,942.38
	4901 - Donations Totals	\$28,000.00	\$0.00	\$28,000.00	\$5,759.08	\$0.00	\$6,088.33	\$21,911.67	22%	\$63,461.13
4905	Interest	.00	.00	.00	(16.24)	.00	215.31	(215.31)	+++	658.28
9001	Capital Contribution	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	193,510.64
9002	Transfer in	.00	138,913.00	138,913.00	11,853.00	.00	11,853.00	127,060.00	9	11,699.48
9004	Intrafund Transfer In	.00	.00	.00	.00	.00	.00	.00	+++	14,500.00
	001 - General Totals	\$2,196,900.00	\$138,913.00	\$2,335,813.00	\$299,450.77	\$0.00	\$446,568.17	\$1,889,244.83	19%	\$2,158,827.69
	057 - New Zoo Totals	\$2,196,900.00	\$138,913.00	\$2,335,813.00	\$299,450.77	\$0.00	\$446,568.17	\$1,889,244.83	19%	\$2,158,827.69
	REVENUE TOTALS	\$2,196,900.00	\$138,913.00	\$2,335,813.00	\$299,450.77	\$0.00	\$446,568.17	\$1,889,244.83	19%	\$2,158,827.69
EXPENSE										
Department 057 - New Zoo										
Division 001 - General										
5000 Cost of sales										
5000.773	Cost of sales Gift shop	125,000.00	.00	125,000.00	19,020.98	.00	38,849.81	86,150.19	31	90,986.67
5000.774	Cost of sales Concessions and Food	115,000.00	.00	115,000.00	10,016.58	.00	20,454.10	94,545.90	18	113,401.24
	5000 - Cost of sales Totals	\$240,000.00	\$0.00	\$240,000.00	\$29,037.56	\$0.00	\$59,303.91	\$180,696.09	25%	\$204,387.91
5100	Regular earnings	757,439.00	.00	757,439.00	53,811.32	.00	237,628.42	519,810.58	31	638,780.20
5102 Paid leave earnings										
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	2,876.85	.00	6,529.85	(6,529.85)	+++	55,996.11
5102.200	Paid leave earnings Personal	.00	.00	.00	194.35	.00	2,734.64	(2,734.64)	+++	145.61



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 640 - New Zoo										
EXPENSE										
Department 057 - New Zoo										
Division 001 - General										
5102	Paid leave earnings									
5102.300	Paid leave earnings Casual	.00	.00	.00	292.72	.00	953.57	(953.57)	+++	7,469.33
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	1,563.75	(1,563.75)	+++	5,572.95
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	161.82	(161.82)	+++	.00
5102.999	Paid leave earnings Accrual	.00	.00	.00	.00	.00	.00	.00	+++	(2,296.73)
	5102 - Paid leave earnings Totals	\$0.00	\$0.00	\$0.00	\$3,363.92	\$0.00	\$11,943.63	(\$11,943.63)	+++	\$66,887.27
5103	Premium									
5103.000	Premium Overtime	13,000.00	.00	13,000.00	719.13	.00	1,205.72	11,794.28	9	5,705.06
5103.100	Premium Comp time premium	.00	.00	.00	148.45	.00	148.45	(148.45)	+++	.00
	5103 - Premium Totals	\$13,000.00	\$0.00	\$13,000.00	\$867.58	\$0.00	\$1,354.17	\$11,645.83	10%	\$5,705.06
5109	Salaries reimbursement									
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	.00	.00	+++	(9,737.09)
	5109 - Salaries reimbursement Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$9,737.09)
5110	Fringe benefits									
5110.100	Fringe benefits FICA	56,629.00	.00	56,629.00	4,374.17	.00	18,634.26	37,994.74	33	53,146.45
5110.110	Fringe benefits Unemployment compensation	7,280.00	.00	7,280.00	606.67	.00	3,033.35	4,246.65	42	6,899.00
5110.200	Fringe benefits Health insurance	97,439.00	.00	97,439.00	3,825.38	.00	40,253.67	57,185.33	41	104,364.73
5110.210	Fringe benefits Dental Insurance	8,911.00	.00	8,911.00	303.52	.00	3,202.61	5,708.39	36	8,555.23
5110.220	Fringe benefits Life Insurance	1,516.00	.00	1,516.00	.00	.00	78.35	1,437.65	5	235.77
5110.230	Fringe benefits LT disability insurance	2,727.00	.00	2,727.00	114.08	.00	626.38	2,100.62	23	(10.93)
5110.235	Fringe benefits Disability insurance	14,937.00	.00	14,937.00	1,244.75	.00	6,223.75	8,713.25	42	8,012.26
5110.240	Fringe benefits Workers compensation insurance	1,714.00	.00	1,714.00	142.83	.00	714.15	999.85	42	1,825.00
5110.300	Fringe benefits Retirement	45,455.00	.00	45,455.00	2,636.74	.00	12,439.52	33,015.48	27	29,936.95
5110.310	Fringe benefits Retirement credit	.00	.00	.00	.00	.00	.00	.00	+++	196.94
	5110 - Fringe benefits Totals	\$236,608.00	\$0.00	\$236,608.00	\$13,248.14	\$0.00	\$85,206.04	\$151,401.96	36%	\$213,161.40
5200	Uniform									
5200	Uniform	2,500.00	.00	2,500.00	.00	.00	216.00	2,284.00	9	2,168.00
5200.900	Uniform Contra	(2,500.00)	.00	(2,500.00)	.00	.00	(334.00)	(2,166.00)	13	(2,011.00)
	5200 - Uniform Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$118.00)	\$118.00	+++	\$157.00
5203	Employee allowance									
5203.100	Employee allowance Clothing	2,700.00	.00	2,700.00	.00	.00	.00	2,700.00	0	1,211.26
	5203 - Employee allowance Totals	\$2,700.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0%	\$1,211.26
5300	Supplies									
5300	Supplies	24,000.00	.00	24,000.00	845.09	.00	3,326.46	20,673.54	14	16,043.03
5300.001	Supplies Office	2,500.00	.00	2,500.00	28.20	.00	716.13	1,783.87	29	2,485.01
5300.002	Supplies Cleaning and household	6,000.00	.00	6,000.00	988.74	.00	3,080.42	2,919.58	51	10,723.77
5300.004	Supplies Postage	6,000.00	.00	6,000.00	517.85	.00	2,068.57	3,931.43	34	3,259.52

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Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 640 - New Zoo											
EXPENSE											
Department 057 - New Zoo											
Division 001 - General											
5300	Supplies										
5300.020	Supplies Zoo Pass	3,000.00	.00	3,000.00	.00	.00	563.50	2,436.50	19	1,753.63	
	5300 - Supplies Totals	\$41,500.00	\$0.00	\$41,500.00	\$2,379.88	\$0.00	\$9,755.08	\$31,744.92	24%	\$34,264.96	
5302	Food	55,000.00	.00	55,000.00	6,287.61	.00	33,266.55	21,733.45	60	58,779.14	
5304	Printing	.00	.00	.00	.00	.00	.00	.00	+++	206.73	
5305	Dues and memberships	7,000.00	.00	7,000.00	78.66	.00	3,329.19	3,670.81	48	4,692.22	
5306	Maintenance agreement										
5306.100	Maintenance agreement Software	2,372.00	.00	2,372.00	.00	.00	174.07	2,197.93	7	1,613.05	
	5306 - Maintenance agreement Totals	\$2,372.00	\$0.00	\$2,372.00	\$0.00	\$0.00	\$174.07	\$2,197.93	7%	\$1,613.05	
5307	Repairs and maintenance										
5307.100	Repairs and maintenance Equipment	20,000.00	.00	20,000.00	2,878.99	.00	4,591.90	15,408.10	23	17,851.77	
5307.200	Repairs and maintenance Vehicle	2,200.00	.00	2,200.00	254.41	.00	980.63	1,219.37	45	2,073.45	
5307.300	Repairs and maintenance Building	12,000.00	.00	12,000.00	3,857.31	.00	5,916.98	6,083.02	49	8,892.64	
5307.400	Repairs and maintenance Grounds	18,000.00	(1,688.00)	16,312.00	488.74	.00	1,769.74	14,542.26	11	19,190.76	
	5307 - Repairs and maintenance Totals	\$52,200.00	(\$1,688.00)	\$50,512.00	\$7,479.45	\$0.00	\$13,259.25	\$37,252.75	26%	\$48,008.62	
5308	Vehicle/equipment										
5308.100	Vehicle/equipment Gas, oil, etc.	.00	.00	.00	512.37	.00	2,377.59	(2,377.59)	+++	5,291.72	
	5308 - Vehicle/equipment Totals	\$0.00	\$0.00	\$0.00	\$512.37	\$0.00	\$2,377.59	(\$2,377.59)	+++	\$5,291.72	
5310	Advertising and public notice	12,500.00	.00	12,500.00	937.98	.00	3,598.73	8,901.27	29	9,156.74	
5315	Vending	27,000.00	.00	27,000.00	6,421.28	.00	8,433.00	18,567.00	31	32,276.71	
5330	Books, periodicals, subscription	15,000.00	.00	15,000.00	.00	.00	14,513.19	486.81	97	13,485.00	
5340	Travel and training	6,500.00	.00	6,500.00	253.80	.00	699.24	5,800.76	11	4,626.60	
5345	Permits	1,400.00	.00	1,400.00	.00	.00	.00	1,400.00	0	701.00	
5365	Special events	31,000.00	.00	31,000.00	(207.76)	.00	5,277.57	25,722.43	17	48,143.19	
5366	Volunteer expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	242.95	
5392	Service fees	6,000.00	.00	6,000.00	987.91	.00	2,116.02	3,883.98	35	12,770.67	
5395	Equipment - nonoutlay	5,000.00	4,200.00	9,200.00	.00	.00	.00	9,200.00	0	28,699.43	
5396	Animal purchases	2,000.00	.00	2,000.00	.00	.00	115.55	1,884.45	6	285.59	
5501	Electric	76,440.00	.00	76,440.00	5,797.61	.00	28,684.59	47,755.41	38	76,674.60	
5502	Gas, oil, etc.	24,000.00	.00	24,000.00	955.54	.00	12,549.38	11,450.62	52	18,633.01	
5503	Water & sewer										
5503.100	Water & sewer Storm water management	.00	1,688.00	1,688.00	1,687.37	.00	1,687.37	.63	100	.00	
	5503 - Water & sewer Totals	\$0.00	\$1,688.00	\$1,688.00	\$1,687.37	\$0.00	\$1,687.37	\$0.63	100%	\$0.00	
5505	Telephone										
5505	Telephone	4,000.00	.00	4,000.00	147.07	.00	762.71	3,237.29	19	2,404.66	
5505.100	Telephone cell	1,650.00	.00	1,650.00	.00	.00	.00	1,650.00	0	1,306.50	
	5505 - Telephone Totals	\$5,650.00	\$0.00	\$5,650.00	\$147.07	\$0.00	\$762.71	\$4,887.29	13%	\$3,711.16	

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Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 640 - New Zoo										
EXPENSE										
Department 057 - New Zoo										
Division 001 - General										
5507	Other utilities	2,550.00	.00	2,550.00	212.50	.00	1,062.50	1,487.50	42	2,550.00
5600	Indirect cost	74,405.00	.00	74,405.00	6,200.42	.00	31,002.10	43,402.90	42	64,475.00
5601 Intra-county expense										
5601.100	Intra-county expense Information services	41,471.00	.00	41,471.00	2,980.54	.00	15,788.12	25,682.88	38	29,921.50
5601.200	Intra-county expense Insurance	15,713.00	.00	15,713.00	1,309.42	.00	6,547.10	9,165.90	42	7,968.00
5601.300	Intra-county expense Other departmental	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
5601.350	Intra-county expense Highway	8,000.00	.00	8,000.00	447.68	.00	3,459.49	4,540.51	43	9,086.27
5601.400	Intra-county expense Copy center	3,000.00	.00	3,000.00	576.67	.00	1,073.01	1,926.99	36	3,584.76
5601.450	Intra-county expense Departmental copiers	3,719.00	.00	3,719.00	309.92	.00	1,549.60	2,169.40	42	1,080.00
5601 - Intra-county expense Totals		\$75,903.00	\$0.00	\$75,903.00	\$5,624.23	\$0.00	\$28,417.32	\$47,485.68	37%	\$51,640.53
5700	Contracted services	10,116.00	.00	10,116.00	3,168.14	.00	5,579.99	4,536.01	55	9,988.71
5708	Professional services	135.00	.00	135.00	.00	.00	.00	135.00	0	5,823.98
5761 Medical services										
5761.040	Medical services Animals	42,000.00	.00	42,000.00	1,926.51	.00	19,097.34	22,902.66	45	43,652.99
5761 - Medical services Totals		\$42,000.00	\$0.00	\$42,000.00	\$1,926.51	\$0.00	\$19,097.34	\$22,902.66	45%	\$43,652.99
5902	Interest expense	29,665.00	.00	29,665.00	14,913.12	.00	14,913.12	14,751.88	50	29,166.93
6000 Depreciation										
6000.005	Depreciation Land improvements	1,318.00	.00	1,318.00	126.67	.00	680.87	637.13	52	1,519.10
6000.010	Depreciation Buildings	150,609.00	.00	150,609.00	12,613.07	.00	63,309.69	87,299.31	42	148,219.15
6000.020	Depreciation Equipment	62,934.00	.00	62,934.00	5,578.22	.00	27,891.10	35,042.90	44	66,944.49
6000.030	Depreciation Infrastructure	764.00	.00	764.00	110.27	.00	551.35	212.65	72	1,026.65
6000.040	Depreciation Zoo animals	3,954.00	.00	3,954.00	329.53	.00	1,647.65	2,306.35	42	4,018.05
6000 - Depreciation Totals		\$219,579.00	\$0.00	\$219,579.00	\$18,757.76	\$0.00	\$94,080.66	\$125,498.34	43%	\$221,727.44
6110 Outlay										
6110	Outlay	.00	134,713.00	134,713.00	.00	.00	.00	134,713.00	0	.00
6110.900	Outlay Contra	.00	(134,713.00)	(134,713.00)	.00	.00	.00	(134,713.00)	0	.00
6110 - Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6190	Disposition of fixed assets	.00	.00	.00	5,643.86	.00	5,643.86	(5,643.86)	+++	.00
001 - General Totals		\$2,075,662.00	\$4,200.00	\$2,079,862.00	\$190,493.83	\$0.00	\$735,714.14	\$1,344,147.86	35%	\$1,951,841.68
057 - New Zoo Totals		\$2,075,662.00	\$4,200.00	\$2,079,862.00	\$190,493.83	\$0.00	\$735,714.14	\$1,344,147.86	35%	\$1,951,841.68
EXPENSE TOTALS		\$2,075,662.00	\$4,200.00	\$2,079,862.00	\$190,493.83	\$0.00	\$735,714.14	\$1,344,147.86	35%	\$1,951,841.68
Fund 640 - New Zoo Totals										
REVENUE TOTALS		2,196,900.00	138,913.00	2,335,813.00	299,450.77	.00	446,568.17	1,889,244.83	19	2,158,827.69
EXPENSE TOTALS		2,075,662.00	4,200.00	2,079,862.00	190,493.83	.00	735,714.14	1,344,147.86	35	1,951,841.68
Fund 640 - New Zoo Totals		\$121,238.00	\$134,713.00	\$255,951.00	\$108,956.94	\$0.00	(\$289,145.97)	\$545,096.97		\$206,986.01



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 641 - New Zoo Donations										
REVENUE										
Department 057 - New Zoo										
Division 001 - General										
4901 Donations		56,000.00	.00	56,000.00	.00	.00	2,665.00	53,335.00	5	75,273.74
4901.700 Donations Conservation		3,000.00	.00	3,000.00	105.00	.00	170.00	2,830.00	6	994.09
4905 Interest		\$59,000.00	\$0.00	\$59,000.00	\$105.00	\$0.00	\$2,835.00	\$56,165.00	5%	\$76,267.83
		300.00	.00	300.00	11.20	.00	155.55	144.45	52	237.11
4901 - Donations Totals										
		\$59,300.00	\$0.00	\$59,300.00	\$116.20	\$0.00	\$2,990.55	\$56,309.45	5%	\$76,504.94
Division 001 - General Totals										
Department 057 - New Zoo Totals		\$59,300.00	\$0.00	\$59,300.00	\$116.20	\$0.00	\$2,990.55	\$56,309.45	5%	\$76,504.94
REVENUE TOTALS		\$59,300.00	\$0.00	\$59,300.00	\$116.20	\$0.00	\$2,990.55	\$56,309.45	5%	\$76,504.94
EXPENSE										
Department 057 - New Zoo										
Division 001 - General										
5300 Supplies		10,000.00	58,772.00	68,772.00	276.73	.00	7,235.45	61,536.55	11	10,127.60
5307 Repairs and maintenance										
5307.300 Repairs and maintenance Building		4,000.00	.00	4,000.00	12.38	.00	12.38	3,987.62	0	.00
5307.400 Repairs and maintenance Grounds		3,000.00	8,175.00	11,175.00	181.36	.00	181.36	10,993.64	2	619.54
5307 - Repairs and maintenance Totals		\$7,000.00	\$8,175.00	\$15,175.00	\$193.74	\$0.00	\$193.74	\$14,981.26	1%	\$619.54
5340 Travel and training		3,000.00	6,500.00	9,500.00	.00	.00	2,157.74	7,342.26	23	714.59
5365 Special events		3,000.00	100.00	3,100.00	.00	.00	.00	3,100.00	0	.00
5366 Volunteer expense		1,000.00	210.00	1,210.00	.00	.00	.00	1,210.00	0	.00
5395 Equipment - nonoutlay		.00	.00	.00	.00	.00	.00	.00	+++	417.14
5396 Animal purchases		2,000.00	9,314.00	11,314.00	.00	.00	.00	11,314.00	0	1,513.43
5708 Professional services		.00	1,000.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5804 Conservation expense		3,500.00	5,583.00	9,083.00	.00	.00	.00	9,083.00	0	1,350.00
9005 Intrafund Transfer Out		.00	.00	.00	.00	.00	.00	.00	+++	14,500.00
Division 001 - General Totals		\$29,500.00	\$89,654.00	\$119,154.00	\$470.47	\$0.00	\$9,586.93	\$109,567.07	8%	\$29,242.30
Department 057 - New Zoo Totals		\$29,500.00	\$89,654.00	\$119,154.00	\$470.47	\$0.00	\$9,586.93	\$109,567.07	8%	\$29,242.30
EXPENSE TOTALS		\$29,500.00	\$89,654.00	\$119,154.00	\$470.47	\$0.00	\$9,586.93	\$109,567.07	8%	\$29,242.30
Fund 641 - New Zoo Donations Totals										
REVENUE TOTALS		59,300.00	.00	59,300.00	116.20	.00	2,990.55	56,309.45	5	76,504.94
EXPENSE TOTALS		29,500.00	89,654.00	119,154.00	470.47	.00	9,586.93	109,567.07	8	29,242.30
Fund 641 - New Zoo Donations Totals		\$29,800.00	(\$89,654.00)	(\$59,854.00)	(\$354.27)	\$0.00	(\$6,596.38)	(\$53,257.62)		\$47,262.64
Grand Totals										
REVENUE TOTALS		2,256,200.00	138,913.00	2,395,113.00	299,566.97	.00	449,558.72	1,945,554.28	19	2,235,332.63
EXPENSE TOTALS		2,105,162.00	93,854.00	2,199,016.00	190,964.30	.00	745,301.07	1,453,714.93	34	1,981,083.98
Grand Totals		\$151,038.00	\$45,059.00	\$196,097.00	\$108,602.67	\$0.00	(\$295,742.35)	\$491,839.35		\$254,248.65

BUDGET ADJUSTMENT REQUEST



<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.001.4302	Parks - Park State Aid	\$25,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.001.5800.300	Parks - Grant Expenditures Snowmobile Clubs	\$25,000

Narrative Justification:

This transfer is associated with the 2012 – 2013 State Funded Snowmobile Trail Program. The primary grant is accounted for during the budget process and the original amount has been dispersed to snowmobile clubs. However, due to the extended snow during this season, clubs are eligible for additional reimbursement through DNR Supplemental Funding for additional expenses incurred. The above amount (\$25,000) is the total amount submitted to the DNR for supplemental reimbursement, but it is most likely the DNR will not have funding for the entire amount, but rather a pro rata share will be distributed (other years have seen around a 60% funding rate, but 100% is always a possibility and this budget adjustment accounts for that possibility).

Ad
JC
ON

AUTHORIZATIONS	
 Signature of Department Head	 Signature of Executive
Department: <u>PARKS</u> Date: <u>6-11-13</u>	Date: <u>6/18/13</u>

NEW Zoo Operations Report: May 2013

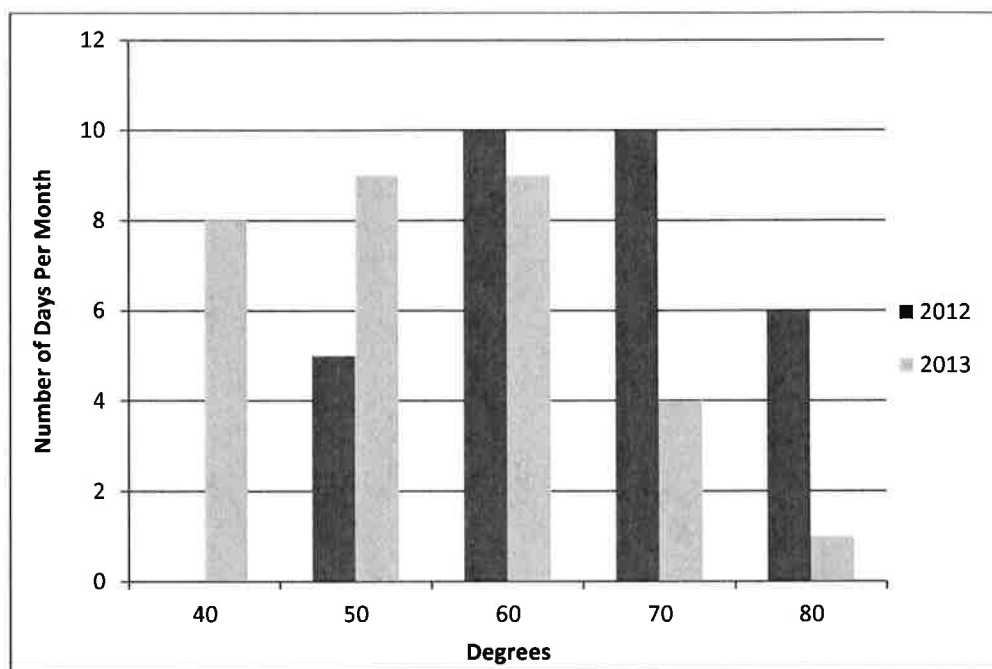
Noteworthy:

Average Temperature recorded at the zoo in May 2012 = 69°F

5 days in the 50's, 10 in the 60's, 10 in the 70's, 6 in the 80's

Average Temperature recorded at the zoo in May 2013 = 58°F

8 days in the 40's 9 in the 50's, 9 in the 60's, 4 in the 70's, 1 in 80's



Lowest temperature for period in 2012: 50°F Highest Temp: 89°F

Lowest temperature for period in 2013: 40°F Highest Temp: 84°F

May

- 37,075 guests visited the NEW Zoo in May equaling 2011 and 2012 marks.
- 2,522 families enjoyed Mothers' Day here.
- There was a birthday party every weekend in May.
- 7,338 people toured the NEW Zoo over Memorial Day Weekend.
- The Annual Girl Scout day at the NEW Zoo was well received. Actual numbers are unavailable as the Scouts did not have to identify themselves upon entry – but lots of "Panda Patches" were earned that day.
- The volunteers, an important element in the successful operation of the NEW Zoo, were honored in an awards ceremony, and treated to a taco bar for their hard work.
- Attendance, Food and Gift shop sales match 2012 numbers, but Zoo Pass sales shattered the 2011 and 2012 sales figures. Per Caps increased in the gift shop.
- School groups continued to make the NEW Zoo a popular destination for end of year field trips!

Day	Date	Gift Shop	Concessions	Admissions	Vending	Zoo Pass	Total Adopt/zoom	Donation	Cons. Fund	Misc	Special Event	Attend.	Temp/W
Wed	1	661.21	861.93	1,420.96	306.14	792.00	54.00	-	5.00	1.90	-	451	1
Thu	2	249.33	238.10	699.84	137.44	561.00	43.00	-	5.00	-	272.63	161	1
Fri	3	937.74	182.89	913.96	49.29	310.00	-	-	-	-	-	191	2
Sat	4	1,666.81	2,199.59	5,708.05	1,206.39	1,602.00	-	-	5.00	39.81	150.00	1312	1
Sun	5	1,598.14	2,431.27	6,732.29	1,293.27	1,774.00	-	-	-	17.06	125.00	1560	2
Mon	6	605.00	702.73	1,854.00	437.73	1,361.00	544.00	-	5.00	5.69	-	600	1
Tue	7	434.03	624.79	2,281.15	334.12	310.00	195.00	-	-	1.90	50.00	663	1
Wed	8	706.43	664.52	2,365.91	477.73	832.00	-	-	5.00	7.58	50.00	662	1
Thu	9	502.56	132.16	1,610.08	931.63	315.00	173.00	-	-	3.79	-	540	2
Fri	10	318.59	758.82	699.00	130.81	256.00	104.00	-	-	-	-	361	2
Sat	11	583.72	581.06	1,486.35	798.10	187.00	44.00	-	-	7.58	-	358	1
Sun	12	2,243.36	2,460.43	6,508.31	1,511.71	492.00	-	-	10.00	11.37	-	2522	2
Mon	13	491.00	671.99	1,456.00	706.40	414.00	-	259.08	-	1.90	-	346	1
Tue	14	890.92	801.46	3,002.06	412.27	851.00	632.00	-	-	-	-	826	1
Wed	15	850.89	1,366.47	3,679.26	708.06	929.00	25.00	-	-	9.48	-	1115	1
Thu	16	2,044.21	1,229.47	3,965.54	752.84	635.00	175.00	-	-	1.90	-	1053	1
Fri	17	1,980.81	675.45	3,862.99	758.22	325.00	200.00	-	5.00	5.69	-	1070	1
Sat	18	2,461.18	2,920.72	8,180.60	1,527.20	1,442.00	-	-	5.00	18.96	-	1986	1
Sun	19	1,765.72	3,103.73	9,209.16	2,470.63	2,094.00	-	-	20.00	22.75	-	2340	1
Mon	20	400.89	547.24	2,229.95	280.09	187.00	65.00	-	10.00	5.69	-	659	1
Tue	21	1,153.81	889.99	4,803.93	557.58	694.00	409.00	-	-	9.48	-	1159	1
Wed	22	239.96	240.28	1,603.99	1,124.84	251.00	-	-	-	1.90	-	461	2
Thu	23	1,064.03	770.78	4,201.15	431.28	663.00	707.00	-	5.00	7.58	-	1118	1
Fri	24	1,869.48	1,380.72	5,246.05	688.63	906.00	96.00	-	-	13.27	-	1514	0
Sat	25	2,396.46	3,409.30	10,056.28	1,788.15	1,334.00	45.00	-	-	7.58	-	2496	1
Sun	26	3,117.78	3,204.42	12,521.93	1,668.06	1,573.00	60.00	-	-	13.27	-	3010	1
Mon	27	2,109.23	2,384.09	7,709.98	1,172.04	1,236.00	17.00	-	20.00	7.58	-	1832	2
Tue	28	718.16	198.26	1,403.79	1,734.16	293.00	268.00	-	-	-	-	581	3
Wed	29	2,056.43	897.27	7,504.62	755.17	561.00	120.00	-	-	7.58	-	2454	1
Thu	30	2,278.33	1,145.17	4,733.00	752.51	728.00	226.00	-	-	3.79	-	1247	1
Fri	31	1,581.11	1,313.91	7,960.01	791.00	1,207.00	713.00	-	5.00	5.69	-	2361	1
Total		\$ 39,977.32	\$ 38,989.01	\$ 135,610.19	\$ 26,693.49	\$ 25,115.00	\$ 4,915.00	\$ 259.08	\$ 105.00	\$ 240.77	\$ 647.63	37,009	

Volunteers

4 = Snow

3 = Rain

2 = Overcast

1 = Sunny

**NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2013 REPORT
2011, 2012, 2013**

ATTENDANCE

MONTH	2011	2012	2013
January	592	1,478	999
February	1,240	2,705	861
March	4,112	16,576	5,989
April	16,835	27,117	10,499
May	34,741	37,257	37,075
June	43,321	38,457	0
July	40,042	31,800	0
August	48,792	39,342	0
September	15,637	17,907	0
October	31,148	25,959	0
November	2,693	2,604	0
December	1,949	1,245	0
TOTAL	241,102	242,447	55,423

ADMISSION & DONATIONS

MONTH	2011		2012		2013		2011		2012		2013	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN		(-)/(+)	PER CAP	PER CAP	PER CAP	PER CAP
January	1,239.00	389.55	2,544.25	499.00	1,520.87	53.76	(1023.38)		\$2.09	\$1.72	\$1.52	\$1.52
February	2,506.00	429.78	4,438.00	227.35	1,517.10	-	(2920.90)		\$2.02	\$1.64	\$1.76	\$1.76
March	9,465.00	83.95	57,832.00	5.00	16,111.68	89.46	(41720.32)		\$2.30	\$3.49	\$2.69	\$2.69
April	33,618.40	-	70,708.04	1,063.92	40,458.27	106.03	(30249.77)		\$2.00	\$2.61	\$3.85	\$3.85
May	100,768.40	515.18	139,311.23	479.48	135,610.19	259.08	(3701.04)		\$2.90	\$3.74	\$3.66	\$3.66
June	122,512.42	526.74	155,736.01	479.34	-	-			\$2.83	\$4.05		
July	123,122.83	616.58	134,766.05	912.97	-	-			\$3.07	\$4.24		
August	141,956.40	547.61	160,778.75	474.79	-	-			\$2.91	\$4.09		
September	50,013.28	791.07	71,549.06	1,280.76	-	-			\$3.20	\$4.00		
October	36,991.97	469.46	68,375.30	1,463.47	-	-			\$1.19	\$2.63		
November	7,318.45	186.05	7,498.02	288.06	-	-			\$2.72	\$2.88		
December	4,801.73	271.41	4,052.72	25.00	-	-			\$2.46	\$3.26		
TOTAL	\$634,313.88	\$4,827.38	\$877,589.43	\$7,199.14	\$195,218.11	\$508.33	(79615.41)		\$2.47	\$3.19	\$2.70	\$2.70

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE**

2013 REPORT 2011, 2012, 2013					2011	2012	2013
Paws & Claws					PER	PER	PER
Gift Shop	2011	2012	2013	(-)/(+)	CAP	CAP	CAP
January	\$ 850.64	\$ 1,039.73	\$ 1,055.77	\$ 16.04	\$1.44	\$0.70	1.06
February	\$ 1,813.73	\$ 2,590.76	\$ 1,251.19	\$ (1,339.57)	\$1.46	\$0.96	1.45
March	\$ 4,436.34	\$ 17,393.87	\$ 6,410.95	\$ (10,982.92)	\$1.08	\$1.05	1.07
April	\$ 12,644.60	\$ 25,425.46	\$ 13,203.95	\$ (12,221.51)	\$0.75	\$0.94	1.26
May	\$ 36,626.74	\$ 40,899.61	\$ 39,997.32	\$ (902.29)	\$1.05	\$1.10	1.08
June	\$ 44,855.32	\$ 42,680.43	\$ -		\$1.04	\$1.11	
July	\$ 46,882.07	\$ 42,478.70	\$ -		\$1.17	\$1.34	
August	\$ 50,252.33	\$ 40,950.79	\$ -		\$1.03	\$1.04	
September	\$ 15,149.13	\$ 16,563.22	\$ -		\$0.97	\$0.92	
October	\$ 18,782.65	\$ 11,876.10	\$ -		\$0.60	\$0.46	
November	\$ 3,733.23	\$ 2,394.31	\$ -		\$1.39	\$0.92	
December	\$ 3,659.67	\$ 2,434.19	\$ -		\$1.88	\$1.96	
TOTAL	\$ 239,686.45	\$ 246,727.17	\$ 61,919.18	\$ (25,430.25)	\$ 1.15	\$ 1.04	\$ 1.18

					2011	2012	2013
Mayan					PER	PER	PER
Taste of Tropic	2011	2012	2013	(-)/(+)	CAP	CAP	CAP
January	\$ 974.96	\$ 1,739.60	\$ 1,437.87	\$ (301.73)	\$1.65	\$1.18	\$1.44
February	\$ 1,677.23	\$ 2,909.96	\$ 1,376.70	\$ (1,533.26)	\$1.35	\$1.08	\$1.60
March	\$ 4,831.74	\$ 19,988.69	\$ 4,238.14	\$ (15,750.55)	\$1.18	\$1.21	\$0.71
April	\$ 13,908.56	\$ 31,085.05	\$ 12,214.97	\$ (18,870.08)	\$0.83	\$1.15	\$1.16
May	\$ 33,326.69	\$ 40,333.93	\$ 38,989.01	\$ (1,344.92)	\$0.96	\$1.08	\$1.05
June	\$ 47,807.81	\$ 47,150.95	\$ -		\$1.10	\$1.23	
July	\$ 52,190.85	\$ 51,853.30	\$ -		\$1.30	\$1.63	
August	\$ 57,760.72	\$ 52,829.77	\$ -		\$1.18	\$1.34	
September	\$ 19,539.45	\$ 28,950.70	\$ -		\$1.25	\$1.62	
October	\$ 25,618.50	\$ 16,577.99	\$ -		\$0.82	\$0.64	
November	\$ 2,972.94	\$ 2,776.76	\$ -		\$1.10	\$1.07	
December	\$ 2,594.06	\$ 1,697.51	\$ -		\$1.33	\$1.36	
TOTAL	\$ 263,203.51	\$ 297,894.21	\$ 58,256.69	\$ (37,800.54)	\$1.17	\$ 1.21	\$1.19

ZOO PASS							
MONTH	2011	2012	2013	(-)/(+)			
January	\$ 1,385.00	\$ 1,872.00	\$ 2,538.00	\$ 666.00			
February	\$ 2,485.00	\$ 2,878.00	\$ 2,431.00	\$ (447.00)			
March	\$ 8,042.00	\$ 20,763.00	\$ 11,066.00	\$ (9,697.00)			
April	\$ 21,614.00	\$ 20,150.00	\$ 19,401.00	\$ (749.00)			
May	\$ 24,232.00	\$ 14,759.00	\$ 25,115.00	\$ 10,356.00			
June	\$ 20,412.00	\$ 16,591.00	\$ -				
July	\$ 12,127.00	\$ 12,066.00	\$ -				
August	\$ 10,538.00	\$ 10,579.00	\$ -				
September	\$ 5,341.00	\$ 6,022.00	\$ -				
October	\$ 5,036.00	\$ 2,390.00	\$ -				
November	\$ 5,802.00	\$ 5,102.00	\$ -				
December	\$ 10,079.00	\$ 10,336.00	\$ -				
TOTAL	\$ 127,093.00	\$ 123,508.00	\$ 60,551.00	\$ 129.00			

NEW ZOO

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US



ANGELA KAWSKI-KROENING

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NORTHEASTERN WISCONSIN ZOO EDUCATION AND VOLUNTEER PROGRAMS REPORT MAY 2013

Volunteer Hours

2013 Hours	Opportunity	2012 Hours
-	Education Program	2.5
200	Giraffe Stand	193.25
122.5	Horticulture	294
86	Husbandry	94.25
	Mayan Restaurant	31
9.25	Office Help	18.25
20.25	Special Events	12.75
45	Special Projects	67
45	Visitor Center	65.5
51.75	Zoo Watch	22.5
579.75	Total Hours	801
1054	Intern Hours	393

Off-Site Programs (Zoomobiles)

5/31 Forest Glen Elm → \$200

5/29 St John Lutheran School → \$192

5/13 Hillcrest Primary School → 250

5/31 CPFK Daycare → \$215

5/21 Prince of Peace School → \$275

5/11 Wester birthday Party → 200

Total = \$ 1,332

versus \$0 in 2012

On-Site Programs

5/30 Bay City Baptist → \$100 est

5/30 Tullar Elem → \$140 est

5/29 Washington Elm → \$110 est

5/24 Brownies/Daisy Scouts → \$34

5/24 Zookeeper Adventure → \$204

5/23 Jacob Shapiro School → \$120 est

St John Lutheran Schools → \$240 est

5/14 St Pauls School → \$30 est

5/11 Daisy Girl Scouts → \$32

5/30 Washington Middle → \$30

5/29 Bridges Virtual Acad → \$100 est

5/28 St Paul Lutheran School → \$60 est

5/24 Lena Elem → \$70 est

5/23 Jefferson Elem → \$68

5/23 Sugar Bush Elem → \$48

5/17 Wisconsin International School → \$110

5/14 Spring Road School → \$150 est

5/10 Aldo Leopold School → \$60 est

5/9 St Paul Lutheran → 48

5/4 Webelos Group → \$28

5/4 Girl Scout Troop → \$48

5/2 LB Middle School → \$100 est

5/1 Christ Luth Church → \$34

5/23 Notre Dame Elem → \$100 est 5/21

5/16 Manitowoc Sr Center → \$60

5/11 Birthday Encounter → \$26 est

5/10 Providence Academy → \$102

Total = \$2,252 approximately (vs. approx. \$1350 in 2012)

Miscellaneous/Things to Mention

- New Education – Dustin Hermann – started on May 7th
- Summer Interns started for the season; currently have eleven working in the Education Department!

Animal Collection Report

June 2013

The African penguin chick hatched in May is growing fast and is just beginning to toddle around outside of the nest. Genetic tests have revealed that Wonka is a female. Parents Bart and Cari (recommended to produce offspring by the Species Survival Plan) continue to be wonderful parents and keep the chick well fed. The chick will soon begin malaria prevention treatment and should be on exhibit within the next couple of months.

Recent testing revealed exposure to avian malaria in one of the African penguins. The entire flock is being treated for the mosquito borne blood parasite. Penguins are particularly sensitive to this disease (it is not a concern for humans). Because the mosquitos are much more active in the evening, the penguin flock will now be brought indoors at 6pm. Once the mosquitos are out, the penguins will be in (and not on exhibit).

A new male American elk has joined the bison, pronghorn and resident elk in the Prairie/Grassland exhibit. Todd's introduction included some very tense moments when one of the bison cows became aggressive and chased the young elk throughout the exhibit. Eventually, Todd realized that the pond offered refuge from her pursuit. By the end of the day, he calmed down considerably and joined the female elk at the feeder, with the bison grazing peacefully nearby.

The Trumpeter swans have hatched a brood of 9 cygnets. We continue to work with the Trumpeter Swan Recovery Program and the Iowa DNR to provide captive bred birds for eventual release into the wild. Many former NEW Zoo cygnets are now living and reproducing in the wild and helping to sustain the wild population in the Midwest.

An African pygmy hedgehog has been donated to the collection from a private individual. Although we are rarely able to accept donated pets, we had been keeping an eye out for a hedgehog to add to the educational program animal collection. Once the hedgehog has completed quarantine, she will be able to participate in educational classes and Zoomobile programs.

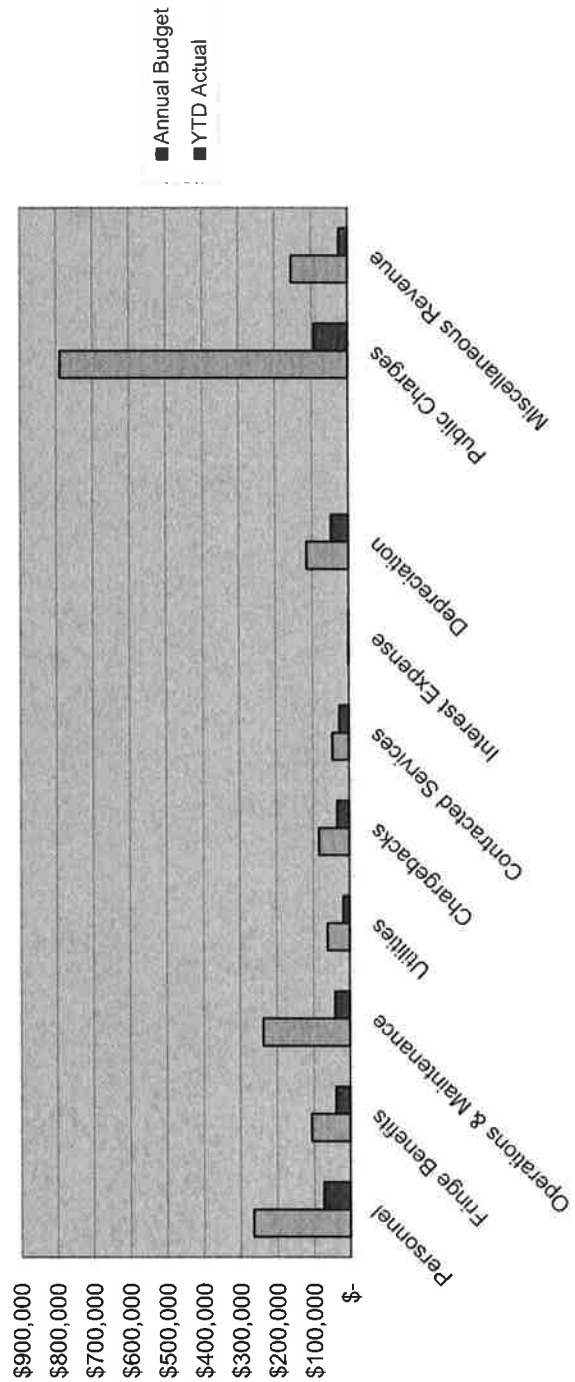
The Laughing Kookaburras have hatched another chick. Their first brood had just left the nest when the pair went to work on increasing the family further. The adult birds took turns incubating eggs and stuffing food into the older chicks. Although the first set of offspring (females Remy and Pip) are nearly the same size as their parents, they still beg for food to be placed in their mouths. Plans to move the entire kook family out to the exhibit have been delayed by a family of raccoons who have taken up residence above the ceiling of the aviary cage. In order to avoid the birds becoming a meal for the raccoons, we will wait until the raccoons have vacated the premises (which should happen within two weeks).

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 264,809	\$ 73,406	28%
Fringe Benefits	\$ 105,916	\$ 38,931	37%
Operations & Maintenance	\$ 237,900	\$ 40,882	17%
Utilities	\$ 61,262	\$ 18,396	30%
Chargebacks	\$ 84,272	\$ 33,816	40%
Contracted Services	\$ 46,746	\$ 27,157	58%
Interest Expense	\$ 1,846	\$ 1,110	60%
Depreciation	\$ 115,344	\$ 48,303	42%
Public Charges	\$ 789,522	\$ 94,166	12%
Miscellaneous Revenue	\$ 154,501	\$ 24,529	16%

HIGHLIGHTS:

Expenses are well within budgeted amounts.
The golf course is a seasonal operation that runs from April to November.

Golf Course Budget Analysis May 31, 2013



Golf Course Report
July 1, 2013

During the month of June here are a few highlights of things that were done:

1. #17 Trout Creek Project
 - a. Asphalt was laid on June 24th, 2013
 - b. Still need pond fill and sub-surface aeration.
2. Extra Land Update
 - a. A meeting is taking place to with Parks and Planning to see if Brown County can use the land.
3. Golf Course Project Update
 - i. Contract was signed, with Links Land, on June 25, 2013.
 - ii. Last day on the current greens will be July 15th, 2013.
 - iii. Project to begin on July 16th, 2013.
 - iv. Architect is scheduled to make weekly visits.
 - v. Temporary Greens have been laid out and we have started to take them down to greens height.
4. Golf Course Rates
 - a. Due to the greens project we are lowering the rates for the rest of the year
 - b. For the month of May we will lower daily rates to \$18 for 18 holes and \$9 for 9 holes.
 - i. This rate will be good for everybody and good for any day.
5. July Events
 - a. July 3 and 10 Women's Club Championship
 - b. July 13 – 14 Men's Club Championship
 - c. July 15 Shopko
6. Past events
 - a. Los Banditos
 - b. Anduzzi's
 - c. Men's Club Scramble
 - d. Spring Classic
 - e. Brown County Am
 - f. Junior Golf Program began

Brown County
Library

Budget Status Report
5/31/2013

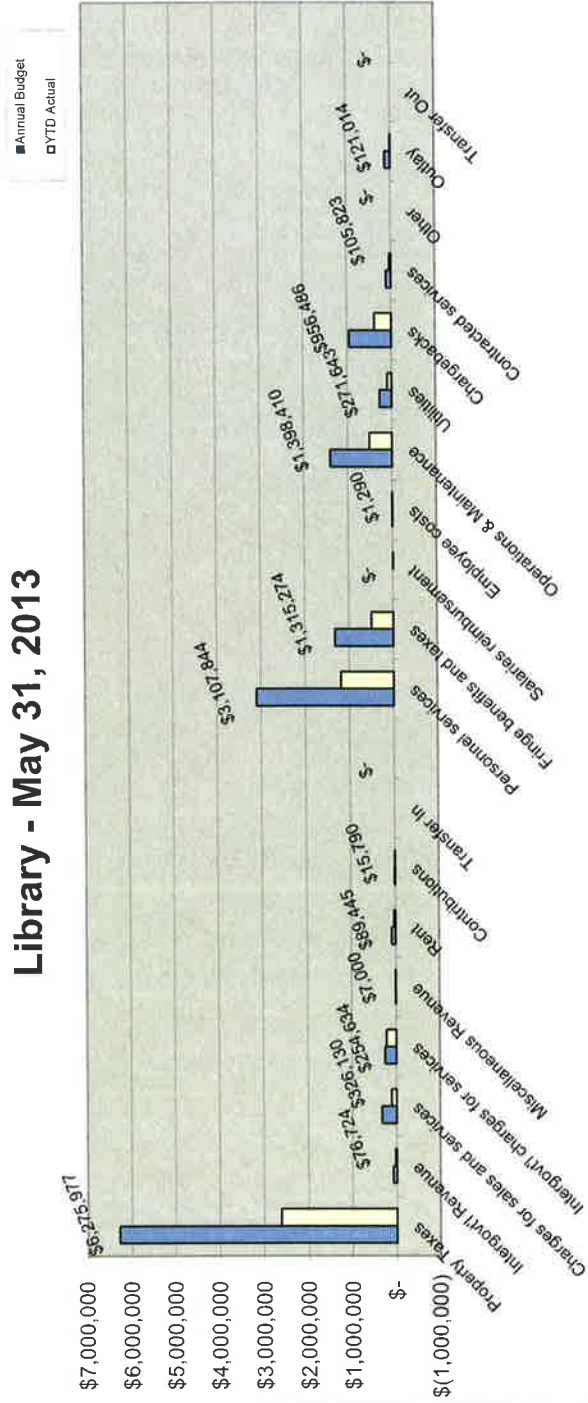
	Annual Budget	YTD Actual
Property Taxes	\$ 6,275,977	\$ 2,614,990
Intergov't Revenue	\$ 76,724	\$ 27,978
Charges for sales and services	\$ 326,130	\$ 111,288
Intergov't charges for services	\$ 254,634	\$ 217,971
Miscellaneous Revenue	\$ 7,000	\$ 470
Rent	\$ 89,445	\$ 36,562
Contributions	\$ 15,790	\$ 9,225
Transfer In	\$ -	\$ -
Personnel services	\$ 3,107,844	\$ 1,189,516
Fringe benefits and taxes	\$ 1,315,274	\$ 485,602
Salaries reimbursement	\$ -	\$ (424)
Employee costs	\$ 1,290	\$ 117
Operations & Maintenance	\$ 1,398,410	\$ 504,483
Utilities	\$ 271,643	\$ 95,218
Chargebacks	\$ 956,486	\$ 375,289
Contracted services	\$ 105,823	\$ 38,239
Other	\$ -	\$ -
Outlay	\$ 121,014	\$ 6,694
Transfer Out	\$ -	\$ -

HIGHLIGHTS:

Revenues: Revenue from fines and fees and rental charges are under the projected budget. Intergov't charges are under budget due to Outagamie County reimbursement not being received.

Expenses:

Library - May 31, 2013



LIBRARY

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Library Report May, 2013

General

Kick-off event for the Summer Reading Program: Approximately 700 kids and adults attended this annual event at the Central Library on June 8, with more than 400 kids and teens signing up for the summer reading program on this first day of sign-ups. The kick-off event featured lively performances by comic magician/juggler/stilt-walker Dave Fleming; balloon animals and hats by the Balloon-a-tics; free A&W root beer; popcorn, games, and much more.

The annual coloring contest sponsored by Culver's and the Wisconsin Library Association's Youth Services Section had 1158 participants and 459 winners. During the entire month of April, kids could pick up a coloring sheet and draw a picture of their favorite book or book character and return it to the library to receive a coupon for frozen custard.

"Adopt-a-Program." Again this year, families and individuals, groups and businesses can donate \$25 to \$150 to "adopt" one or more of the library's summer events for kids. This funding helps the library continue to provide its huge array of hundreds of educational and cultural programs open to all area families at no charge. See the library website for details.

Summer Reading Program partnerships include but are not limited to: Green Bay Packer Foundation - funding for the Summer in the City performing arts series; Green Bay Kroc Center - offers free admittance for open swim to those who show their library card; and Green Bay Metro - free bus rider to the library for students (K-12) who show their library card. Other partners and sponsors include Green Bay Parks & Rec; The Reader's Loft; Brown County 4-H; Brown County Fair Association; National Railroad Museum; Nicolet Federated Library System; Denmark Lions Club; Olde Norwood Neighborhood Association; and restaurants including GB Area McDonalds, Happy Joe's, Old Country Buffet, Pizza Hut, Pizza Ranch, Texas Roadhouse, Red Robin, and Noodles.

Administrative and branch staff presented on the Work Rules Committee at WAPL in Lake Geneva.

Central Library

Summer Reading Promotion (PreK-grade 5) -Children's Services staff scheduled and presented 42 presentations at 14 public and private elementary schools, reaching 3,556 kids.

Summer Reading Promotion (Grade 5-High School) - Teen Services Librarian scheduled and presented 23 presentations at 5 schools, reaching 1143 students. At Lombardi Middle School, the presentation was video recorded and shared on the school district video intranet, reaching additional students who could not attend the scheduled presentations.

Healthy Kids Day, Saturday, May 4, at ShopKo Hall. The Bookmobile was a big hit at the YMCA Healthy Kids Day, where 1859 kids and their parents came aboard. Children's Librarians also presented Step It Up story times on stage at the event, featuring active participation in movement stories and songs.

Danz Elementary School partnership. Danz School ran a school-wide Brown County Library card sign-up campaign to get cards into the hands of students for summer. Danz School/Park will again be a Bookmobile stop this summer, in cooperation not only with the park and the school but with the Boys & Girls Club summer program at that site. Through the school's library media specialist, Danz School is also running a satellite site for Brown County Library's Summer Reading Program.

Born Learning Trail: Central Library staff is working with the United Way and its Emerging Leaders group to set up a 10-station Born Learning Trail outside in the library garden. This "trail" features signs with simple activities adults and young children can do together to build early literacy skills. The trail will be set up some time in late July.

Reference Department displays included National Arthritis Month, Be Kind to Animals, gardening, and fitness.

Ashwaubenon Branch

Children's staff visited 7 elementary schools in the Ashwaubenon School District to promote the Summer Reading program and saw 1,434 students.

The branch is hosting a "Murder, They Wrote" local author series. This true crime series highlights a different author in each session. Each guest will share an overview of the book, motivation for writing it, how information was gathered and more. One of the authors, Steve Daniels, is a longtime patron of the Ashwaubenon Branch. He expressed interest in doing a presentation, but upon further discussion, recommended a group of author visits. All of the authors used Titledown Publishing to release their books, so Steve recommended their names for the true crime series. Their intriguing, evocative stories proved to be a perfect blend for the "Murder, They Wrote" guest author visits. After each of the sessions, books will be available for purchase and signing. Two presentations have taken place with 28 people attending and 2 more are scheduled for June.

Special guest Pam Buerger, Joint & Spine Coordinator at St. Mary's Hospital, visited for National Arthritis Awareness month. She talked about arthritis with relation to the knee, the hip and the back and talked about various types of treatment for each.

Denmark Branch

Wednesday story times saw an increase of 10 -15 children each week.

Six early childhood story times were offered in partnership with the high school Early Child Development class.

Two "play dates" took place of story times during the story time break. The programs were well attended with 26 at the first one and 22 at the second.

East Branch

Children's staff visited 11 Green Bay Public Elementary Schools to promote the Summer Reading Program to 2792 children.

Gnome Games and the branch had a cooperative program on Saturday, May 18th. Gnome Games had a several race cars on display in our shared parking lot. The library had a race car story time in conjunction with the display.

Kress Family Branch

FACES (food allergy support for families) donated books to library about food allergies and kids.

De Pere Mayor Mike Walsh filmed his Mayor's Corner at the branch.

A planter for front entrance was donated by Definitely De Pere/De Pere Beautification Committee.

All 1st graders from Dickinson Elementary School visited for a program and book check-out.

Pulaski Branch

After a brief winter hiatus, the Pulaski Page Turners reconvened for a lively discussion of Tender is the Night by F. Scott Fitzgerald.

Children's staff has been presenting Summer Reading Program promos at the 6 elementary schools in the Pulaski District.

Staff pitched an idea to Pulaski Area Community Education (PACE) Director Mark Heck to begin exploring the idea of a partnership between community agencies, the schools and the library to hold a "Community Maker Faire" – an event to celebrate arts, crafts, engineering, science projects and the DIY possibilities. Mark is taking the idea to some teachers in the district that he thinks might be interested in helping launch the project to get their opinions.

Pam Burbee, R.N. from St. Mary's Hospital gave an arthritis presentation in recognition of Arthritis Awareness month.

The Tuesday Night Ladies Night Out continues to be a success. A solid group of regular patrons attend regularly.

Southwest Branch

Staff worked on teen summer volunteer procedures including looking at better ways to recruit, train, and retain our summer volunteers.

Promotional visits for the Summer Reading Program were done at Providence Academy, Kennedy, Beaumont, Tank, and Jackson Elementary Schools for an approximate total of 955 students and teachers.

The Volunteer Center staff will be helping with this year's summer carnival on June 20.

Weyers-Hilliard Branch

Weyers-Hilliard hosted the May meeting of the Library Board.

RFID tagging continues. Volunteers are being recruited and schedules are being prepared.

Children's programs included a Summer Sneak Peek, fun with bubbles and multiple school visits (which helped us fine-tune the promo skit.)

Wrightstown Branch

A special story time featured trucks.

Officer Perry from the Wrightstown police department presented his "Charlie Check First child safety program.

Brown County Library

A NEW Plan

I. INTRODUCTION

BACKGROUND

In 2006, the Brown County Library Board adopted “One County, One Library”; The Brown County Library Strategic Plan, 2006-2010. The Plan was the result of a ten-month process from a Planning Task Force appointed by the Library Board. The Task Force was made up of stakeholders from different constituency groups with geographic representation from across the county. Their purpose was to develop a five year strategic plan based on community needs and best library practice that would:

- Provide guidance to the Library Board and Director for allocating resources
- Inspire the Library staff toward excellence, and
- Assist the Library Board and Director in evaluating the Library’s progress

This plan was founded on the principle of One County, One Library. This meant that the community of Brown County would work together to provide the highest quality library services for all residents. The community would work together to ensure that all persons, regardless of economic or social status, would have free and open access to the educational resources of the public library to develop to their maximum potential and contribute to the societal good of Brown County. An educated and informed citizenry is the bedrock of a democratic society and the engine of a vibrant economy. The principle of One County, One Library would foster a stronger community and make for a better place to live.

The challenge for the Library Board was to address the growing demand for services and technology and the perceived inequities among the municipalities. If the Board was not successful in addressing these key issues there was a possibility that municipalities would withdraw from the consolidated county library and form their own municipal libraries.

From 2006 through 2012, the “One County, One Library” Plan served the Library Board, administration and library staff well in guiding the services of the Library for the Brown County community. During that time, other planning documents were also developed and approved by the

Library Board. These included a 20-year Facility Assessment and Maintenance Plan, developed by the Boldt Company in 2009; a Library Community Sustainability Plan written by Library Director Lynn Stainbrook and adopted by the Library Board in September 2009. Internal documents, such as the Self-Service Plan and the Technology Plan, also guided the Library's use of resources to provide services.

A NEW PLAN PROCESS

In 2012, the Library Board began discussing the need to develop a new strategic plan for the future. In preparation, they began reading a number of articles on the Library of the Future. (A synopsis is attached.) On February 8, 2013, library board members, Friends of the Library officers, county board members, Library Director and Brown County Life Study resource person (Lora Warner) met for a four-hour retreat, facilitated by Kathy Pletcher. Library Board members in attendance were Carla Buboltz, Christopher Froelich, Kathy Pletcher, Vicky Van Vonderan, Dr. Christopher Wagner, Dr. Terry Watermolen, and Pat Williams. Friends of the Library President Barbara Kane and Vice-President Jaime Leick, and Brown County Board members Bernie Erickson and John Van Dyck were also in attendance.

Life Study Discussion

Professor Warner presented key findings of the 2010 Life Study of Brown County and responded to questions regarding the data. She also raised important questions about how the data could be used by the library board as the next strategic plan was developed. Based on the findings of the Life Study, the participants identified the key strengths, weaknesses, opportunities and threats of Brown County and how the Library does or could contribute to supporting the needs of the community. Results focused on areas the Library could impact:

Brown County Strengths

Library Fit – current

Library Fit - future

*Quality of Education Children and families	Summer reading program; early literacy programs, toddler story time; support for public/private school curriculum and home schoolers; online learners use computers;	Partnership with Day Care centers; multi-lingual story time; multi-cultural programs; literacy programs for ages 0-4; parent and grandparent programs for early literacy; partner with BC Human Services;
*Economic Development	Support for small business; job searchers; business data bases; business research assistance	Create a business resource area to brand business services; add small rooms for conferencing, job (skype) interviews; attending webinars
Affordability	Shared resources: buy once, use many	

	times	
Non Profit Volunteer Center	100+ partnerships; free meeting rooms; library volunteers for projects, such as RFID;	Public/private partnership (coffee/food shop) YMCA, Boys Girls clubs
Safety	Safe place after school	Formal after school programs

Brown Co. Weaknesses Library Fit – current Library Fit - future

People Cocooning	Local history series; book clubs; children's programs; technical training	Library as Community Center (the third place) Bring people with common interests together: business community, multi-cultural, food/cultural programs
Unemployed and underemployed	High speed internet; computer access, training and assistance for job searching; website for job seekers;	computer skype access for job interviews; promote website for job seekers; JobsMobile? Computer classroom?
Elderly and disabled	Wii bowling	Outreach to housebound; partner with Brown Co. Aging Dept., Human Services
3 rd grade reading scores below state average for GB schools	Circulation is below state average – is there a link? Funding per capita is also below state average	

Brown County Threats Library Fit – current Library Fit - future

Perceptions of Diversity		International center; exhibits; getting the message out about services to minority groups
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Opportunities for Library to support Life Study were identified by participants:

- Diversity Education

- Multi-language programming
- Library as a hub of resources
- Library as a source of truth – valid, trusted information
- Reengineering of staff, services (what do we take out) and facilities
- Library as third place (work, home, library)
- Coffee shop/food service in Library to draw people in/serve people there— private/public partnership (vendor could pay for renovation in exchange for operating the business)

Future priorities were selected; how can the Library contribute to:

1. Quality of Education – especially child education and parenting education
2. Economic development – support businesses and job seekers
3. Community Center – family destination, bringing diverse people together
4. Perception of Diversity—this should be a foundation of each of the other three priorities.

MISSION, VALUES AND PRIORITIES APPROVED

Mission approved at March 21, 2013 Library Board meeting:

Brown County Library provides trusted information and resources to connect people, ideas and community.

Brown County Library values Passion, Integrity, Excellence, Connections.

Passion

- Help children succeed!
- Support Literacy and Learning!
- Access to trusted information for all!
- Warm, welcoming environment for all!

Integrity

- Responsible steward of financial and physical assets
- Trusted source of information

Excellence

- Customer service
- Collections and Programs Responsive to Community Needs

Connections

- Seek community partnerships
- Support multi-cultural connections

The following four priorities were adopted for the Library's five year focus:

- 1. Education**
- 2. Economic Development**
- 3. Community Third Place and civic engagement**
- 4. Celebrating Cultural Diversity**

Obstacles identified by the Library Board were:

1. Lack of money and resources, problem facilities -- Reviewed that the Life Study report showed that Brown County Library checked out on average 10 items per capita; the state average is 11.5 items per capita. Brown County Library budget was \$30 per capita vs state per capita expenditure of \$41 in 2009.
2. Perception on Library of the Future -- Library still has image of the book; we need to market all of the technology and future oriented service. Is number of checkouts the appropriate measurement for the future? There was agreement that checkouts do not measure the impact. Need to measure success and failure and establish performance measures.
3. Rapid change -- Adapting to changing technology and the community needs; reengineering staff, services, and facilities; there is a need for flexibility, agility. Because of low resources, more user self-sufficiency is needed, but it causes statistics to go down. No time to do the same output/outcome measurements that Brown County Library used to do.

Questions asked by the Library Board were:

- How will the Library provide a desirable impact?
- What is the Library currently doing?

- What could the Library do?
- What services provide the most impact? How will impact be measured?

As part of the process in answering those questions, Library staff analyzed the four priorities identified at the Planning Retreat and subsequently adopted by the Board and reviewed the video featuring Garry Golden on the Future of Libraries and a variety of relevant research and articles. In particular, the desire to measure the Library's impact and Golden's remarks that libraries need to focus on outcomes, rather than outputs, resonated with the staff planning team. The following five sections are a result of Library Board and staff thinking and discussion.



Budget by Account Classification Report

Through 05/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	816,264.00	.00	816,264.00	68,022.00	.00	340,110.00	476,154.00	42	882,104.04
Intergovernmental	47,017.00	.00	47,017.00	4,578.02	.00	15,483.11	31,533.89	33	29,567.74
Charges for sales and services	190,526.00	.00	190,526.00	5,612.00	.00	37,357.10	153,168.90	20	108,780.76
Miscellaneous revenue	2,000.00	.00	2,000.00	292.94	.00	5,954.16	(3,954.16)	298	750.00
Rent	8,650.00	.00	8,650.00	1,370.00	.00	3,530.00	5,120.00	41	11,493.00
Contributions	113,200.00	.00	113,200.00	.50	.00	10,336.05	102,863.95	9	186,362.04
Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	94,354.00
REVENUE TOTALS	\$1,177,657.00	\$0.00	\$1,177,657.00	\$79,875.46	\$0.00	\$412,770.42	\$764,886.58	35%	\$1,313,411.58
EXPENSE									
Personnel services	445,946.00	.00	445,946.00	30,633.95	.00	178,510.09	267,435.91	40	455,075.98
Fringe benefits and taxes	179,820.00	.00	179,820.00	8,978.60	.00	67,599.77	112,220.23	38	180,916.56
Employee costs	650.00	.00	650.00	.00	.00	.00	650.00	0	800.65
Operations and maintenance	44,693.00	.00	44,693.00	3,553.92	.00	20,815.19	23,877.81	47	52,088.62
Insurance costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Utilities	78,900.00	.00	78,900.00	5,994.65	.00	28,542.56	50,357.44	36	72,296.24
Chargebacks	262,647.00	.00	262,647.00	21,212.49	.00	108,779.70	153,867.30	41	255,931.10
Contracted services	60,000.00	.00	60,000.00	6,333.60	.00	26,086.52	33,913.48	43	80,318.70
Other	105,001.00	.00	105,001.00	.00	.00	11,949.07	93,051.93	11	185,295.42
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	(356.12)
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	8,500.00
EXPENSE TOTALS	\$1,177,657.00	\$0.00	\$1,177,657.00	\$76,707.21	\$0.00	\$442,282.90	\$735,374.10	38%	\$1,290,867.15
Fund 100 - GF Totals									
REVENUE TOTALS	1,177,657.00	.00	1,177,657.00	79,875.46	.00	412,770.42	764,886.58	35	1,313,411.58
EXPENSE TOTALS	1,177,657.00	.00	1,177,657.00	76,707.21	.00	442,282.90	735,374.10	38	1,290,867.15
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$3,168.25	\$0.00	(\$29,512.48)	\$29,512.48		\$22,544.43
Grand Totals									
REVENUE TOTALS	1,177,657.00	.00	1,177,657.00	79,875.46	.00	412,770.42	764,886.58	35	1,313,411.58
EXPENSE TOTALS	1,177,657.00	.00	1,177,657.00	76,707.21	.00	442,282.90	735,374.10	38	1,290,867.15
Grand Totals	\$0.00	\$0.00	\$0.00	\$3,168.25	\$0.00	(\$29,512.48)	\$29,512.48		\$22,544.43

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**Neville Public Museum of Brown County
Attendance 5-Year Span
(2009-2013)**

	2009		2010		2011		2012		2013	
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue
January	5,101	\$7,902	3,624	\$6,722	3,377	\$6,539	3,261	\$6,957	3,241	\$ 9,883
February	4,258	\$4,903	6,096	\$6,401	4,895	\$6,710	4,274	\$7,737	1,876	\$ 4,473
March	5,736	\$7,153	6,713	\$7,061	5,123	\$11,049	5,418	\$10,609	4,798	\$ 10,365
April	5,704	\$5,183	5,324	\$4,562	6,202	\$12,456	5,271	\$9,653	4,035	\$ 5,466
May	4,368	\$5,555	3,627	\$4,119	3,415	\$6,543	3,459	\$4,447	3,170	\$ 4,562
June	6,484	\$7,935	5,920	\$7,081	4,934	\$9,387	3,901	\$7,494		
July	7,156	\$7,622	8,201	\$9,335	4,246	\$9,069	3,968	\$9,742		
August	4,720	\$8,688	5,157	\$9,250	3,200	\$6,731	3,675	\$8,937		
September	3,805	\$3,155	3,467	\$3,612	4,459	\$7,879	2,177	\$3,142		
October	5,005	\$4,506	5,017	\$4,236	7,301	\$13,691	2,600	\$4,580		
November	5,194	\$5,352	4,189	\$4,810	4,852	\$7,058	2,646	\$6,825		
December	6,644	\$12,206	7,373	\$12,929	7,257	\$17,142	7,658	\$23,275		
TOTALS	64,175	\$80,160	64,708	\$80,118	59,261	\$114,254	48,308	\$103,398	17,120	\$34,749

*At the request of the Director, beginning March 2013, NPM facility rental attendees will be included in the monthly attendance totals.

Sales Report

Sales method: All sales methods

ReportType: Detailed

Graph: Shown

Start date: 5/1/2013

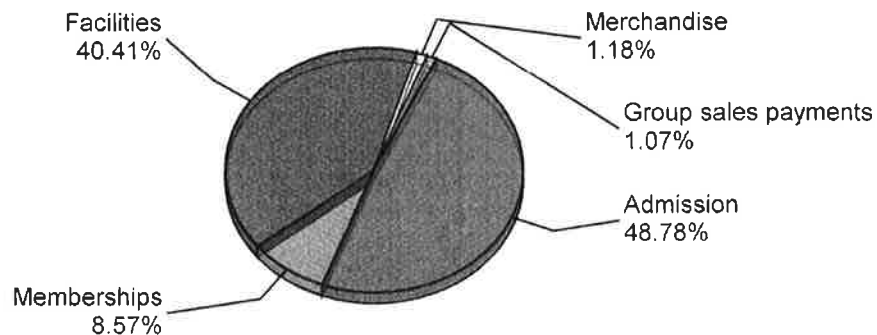
End date: 5/31/2013

Note: This report does not include group sales refunds or overages. You can view information about group sales refunds and revenue from the [Group Sales Revenue report](#).

Revenue summary

Gross	Discounts	Refunds	Net
\$10,879.00	\$1,522.00	\$5.00	\$9,352.00

Percent of net sales



Revenue details

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Admission	2,144	\$5,930.00	\$1,363.00	\$5.00	\$4,562.00	48.78%
Admission	1,309	\$4,355.00	\$1,363.00	\$5.00	\$2,987.00	31.94%
Guided Student	200	\$600.00	\$0.00	\$0.00	\$600.00	6.42%
Guided Student Tour	81	\$243.00	\$0.00	\$0.00	\$243.00	2.60%
Self-Guided	366	\$732.00	\$0.00	\$0.00	\$732.00	7.83%
Ticketed/Fee Programs	188	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Artistic Discovery	87	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Member Swap	82	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Mother's Day	19	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Sales Report

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Memberships	18	\$960.00	\$159.00	\$0.00	\$801.00	8.57%
Friends of the Neville	18	\$960.00	\$159.00	\$0.00	\$801.00	8.57%
Facilities	30	\$3,779.00	-	-	\$3,779.00	40.41%
121 and Lunch Room/Studio 210	2	\$262.00	-	-	\$262.00	2.80%
Boardroom	2	\$260.00	-	-	\$260.00	2.78%
Classroom 121	6	\$802.00	-	-	\$802.00	8.58%
Classroom 122	6	\$546.00	-	-	\$546.00	5.84%
Classroom 123	1	\$100.00	-	-	\$100.00	1.07%
MGE	2	\$118.00	-	-	\$118.00	1.26%
Theater	7	\$1,395.00	-	-	\$1,395.00	14.92%
Walter Gallery	4	\$296.00	-	-	\$296.00	3.17%
Merchandise	7	\$110.00	\$0.00	\$0.00	\$110.00	1.18%
Taxable Collections	7	\$110.00	\$0.00	\$0.00	\$110.00	1.18%
Group sales payments	1	\$100.00	\$0.00	-	\$100.00	1.07%

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Sales by Price Type Report

Sales method: All sales methods

Report type: Detail

Graph: Shown

Start date: 5/1/2013

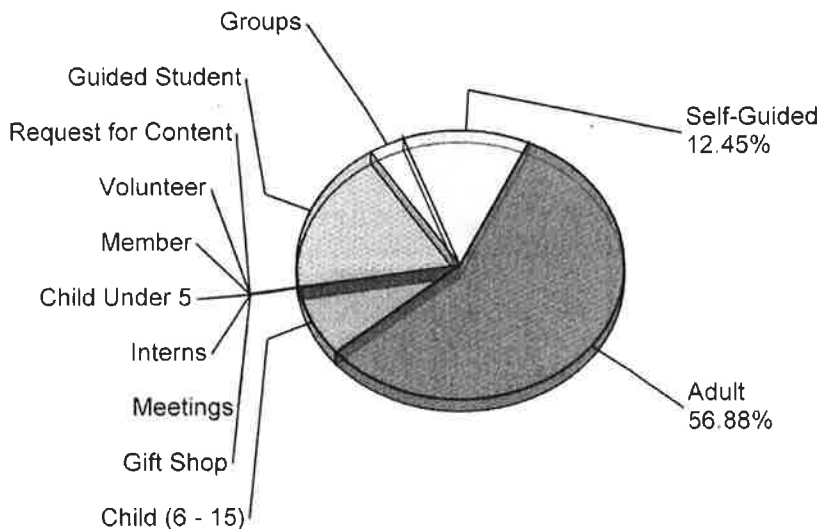
End date: 5/31/2013

Program: All programs

Revenue summary

Price type	Gross	Discounts	Refunds	Net	Percent of net
Adult	\$3,520.00	\$920.00	\$5.00	\$2,595.00	56.88%
Child (6 - 15)	\$510.00	\$123.00	\$0.00	\$387.00	8.48%
Child Under 5	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gift Shop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Interns	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Meetings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Member	\$325.00	\$320.00	\$0.00	\$5.00	0.11%
Request for Content	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Volunteer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Guided Student	\$843.00	\$0.00	\$0.00	\$843.00	18.48%
Groups	\$164.00	\$0.00	\$0.00	\$164.00	3.59%
Self-Guided	\$568.00	\$0.00	\$0.00	\$568.00	12.45%
Total	\$5,930.00	\$1,363.00	\$5.00	\$4,562.00	100.00%

Percent of Net Revenue by Price Type



Revenue details

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Admission	1309	\$4,355.00	\$1,363.00	\$5.00	\$2,987.00	65.48%
Adult	703	\$3,520.00	\$920.00	\$5.00	\$2,595.00	56.88%
Child (6 - 15)	170	\$510.00	\$123.00	\$0.00	\$387.00	8.48%

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Sales by Price Type Report

Category	Quantity	Gross	Discounts	Refunds	Net	Percent of net
Child Under 5	146	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gift Shop	47	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Interns	20	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Meetings	21	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Member	65	\$325.00	\$320.00	\$0.00	\$5.00	0.11%
Request for Content	37	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Volunteer	100	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Artistic Discovery	87	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Adult	87	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Guided Student	200	\$600.00	\$0.00	\$0.00	\$600.00	13.15%
Guided Student	200	\$600.00	\$0.00	\$0.00	\$600.00	13.15%
Guided Student Tour	81	\$243.00	\$0.00	\$0.00	\$243.00	5.33%
Guided Student	81	\$243.00	\$0.00	\$0.00	\$243.00	5.33%
Member Swap	82	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Member	82	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Mother's Day	19	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Adult	19	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Self-Guided	366	\$732.00	\$0.00	\$0.00	\$732.00	16.05%
Groups	82	\$164.00	\$0.00	\$0.00	\$164.00	3.59%
Self-Guided	284	\$568.00	\$0.00	\$0.00	\$568.00	12.45%

Sales Comparison Report

This period: Last Month Start date: 5/1/2013 End date: 5/31/2013
 Last period: Specific Date Start date: 4/1/2013 End date: 4/30/2013
 Sales method: All sales methods Sales item: All types Report type: Detailed

Type	This period			Last period			Variance			% change	
	Qty	Net		Qty	Net		Qty	Net		Qty	Net
Admission Tickets	2,144	\$4,562.00		2,099	\$5,466.00		45	(\$904.00)		2.14	-16.54
Admission	1,309	\$2,987.00		1,790	\$4,773.00		-481	(\$1,786.00)		-26.87	-37.42
Guided Student	200	\$600.00		79	\$237.00		121	\$363.00		153.16	153.16
Guided Student Tour	81	\$243.00		0	\$0.00		81	\$243.00		-	-
Self Guided Group	0	\$0.00		24	\$48.00		-24	(\$48.00)		-100.00	-100.00
Self-Guided	366	\$732.00		17	\$34.00		349	\$698.00		2,052.94	2,052.94
Facilities Rental											
Meetings	0	\$0.00		187	\$374.00		-187	(\$374.00)		-100.00	-100.00
Facilities Rental Total	0	\$0.00		187	\$374.00		-187	(\$374.00)		-100.00	-100.00
Ticketed/Fee Programs											
Artistic Discovery	87	\$0.00		2	\$0.00		85	\$0.00		4,250.00	-
Member Swap	82	\$0.00		0	\$0.00		82	\$0.00		-	-
Mother's Day	19	\$0.00		0	\$0.00		19	\$0.00		-	-
Ticketed/Fee Programs Total	188	\$0.00		2	\$0.00		186	\$0.00		9,300.00	-
Memberships											
Friends of the Neville	18	\$801.00		19	\$1,138.00		-1	(\$337.00)		-5.26	-29.61
	18	\$801.00		19	\$1,138.00		-1	(\$337.00)		-5.26	-29.61
Facilities											
121 and Lunch Room/Studio 210	30	\$3,779.00		0	\$0.00		30	\$3,779.00		-	-
	2	\$262.00		0	\$0.00		2	\$262.00		-	-
Boardroom	2	\$260.00		0	\$0.00		2	\$260.00		-	-

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Sales Comparison Report

Type	This period		Last period		Variance		% change	
	Qty	Net	Qty	Net	Qty	Net	Qty	Net
Facilities	30	\$3,779.00	0	\$0.00	30	\$3,779.00	-	-
Classroom 121	6	\$802.00	0	\$0.00	6	\$802.00	-	-
Classroom 122	6	\$546.00	0	\$0.00	6	\$546.00	-	-
Classroom 123	1	\$100.00	0	\$0.00	1	\$100.00	-	-
MGE	2	\$118.00	0	\$0.00	2	\$118.00	-	-
Theater	7	\$1,395.00	0	\$0.00	7	\$1,395.00	-	-
Walter Gallery	4	\$296.00	0	\$0.00	4	\$296.00	-	-
Merchandise	7	\$110.00	10	\$215.00	-3	(\$105.00)	-30.00	-48.84
Taxable Collections	7	\$110.00	10	\$215.00	-3	(\$105.00)	-30.00	-48.84
Total		\$9,252.00		\$6,819.00		\$2,433.00		35.68

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Discount Report

Sales method: All sales methods **Report type:** Detailed **User:** All users
Discount: Brown County Residents **Application method:** All **Include refunded discounts:** No
Start date: 5/1/2013 **End date:** 5/31/2013 **Group by:** Discount

Discount	User	Quantity Redeemed	% of Total Quantity	Value Redeemed	% of Total Value
Brown County Residents					
	ckehler48075	50	26.46%	\$230.00	26.29%
	mzwieschowski48075	20	10.58%	\$100.00	11.43%
	spieschek48075	119	62.96%	\$545.00	62.29%
Grand total:		189	100.00%	\$875.00	100.00%

Group Sales Revenue Report

From: 5/1/2013 To: 5/31/2013 Group Type: Room Rental

Revenue summary

Order Totals	Total Paid	Discounts	Refunds	Overage kept	Balance (you owe)	Balance (they owe)
\$1,815.00	\$935.00	\$0.00	\$0.00	\$0.00	\$0.00	\$880.00

Reservation details

Reservation	Arrival date	Visitors	Order total	Paid	Discounts	Refund	Overage kept	Balance
<input checked="" type="checkbox"/> Neville Public Museum - Geology Club	5/1/2013	7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> The Green Bay Film Society - Coury	5/1/2013	43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> The Institute for Learning in Retirement - Dirschl	5/1/2013	86	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> The Neville Public Museum Foundation - Childress	5/7/2013	68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Neville Public Museum - Gerry Kocken - Astronomical Society	5/8/2013	29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Neville Public Museum - Welter	5/8/2013	36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> The Neville Public Museum Foundation - Rosera	5/14/2013	73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> The Green Bay Film Society - Coury	5/15/2013	52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Hooper Law Office - Gitter	5/16/2013	35	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
<input checked="" type="checkbox"/> On Broadway, Inc. - Employee	5/16/2013	14	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
<input checked="" type="checkbox"/> The Neville Public Museum Foundation - Childress	5/16/2013	38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Schneider	5/18/2013	77	\$110.00	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> Wenzlick	5/19/2013	28	\$110.00	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> University of Wisconsin- Green Bay - Stoll	5/21/2013	6	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00

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Group Sales Revenue Report

Reservation details

Reservation	Arrival date	Visitors	Order total	Paid	Discounts	Refund	Overage kept	Balance
<input checked="" type="checkbox"/> <u>Neville Public Museum -</u> <u>Geology Club</u>	<u>5/22/2013</u>	34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> <u>Ross Estate Planning -</u> <u>Sixel</u>	<u>5/22/2013</u>	5	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> <u>Ross Estate Planning -</u> <u>Sixel</u>	<u>5/22/2013</u>	43	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> <u>Hooper Law Office -</u> <u>Larsen</u>	<u>5/29/2013</u>	116	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> <u>Schneider National, Inc. -</u> <u>Falendysz</u>	<u>5/30/2013</u>	9	\$160.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> <u>Urban Hope Entrepreneur</u> <u>Center - Kopitzke</u>	<u>5/30/2013</u>	93	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
<input checked="" type="checkbox"/> <u>Schneider National, Inc. -</u> <u>Falendysz</u>	<u>5/31/2013</u>	9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input checked="" type="checkbox"/> <u>The Neville Public</u> <u>Museum Foundation -</u> <u>Rosera</u>	<u>5/31/2013</u>	125	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Request for General Fund Transfer
The Neville Public Museum of Brown County

Plans drive budgets, budgets don't drive plans.

WHAT:

Successful organizations have – and follow – plans. Plans are needed to make sure that what we do is in alignment with our strategic goals, our missions and the visions we have for our organizations. Good plans allow us to assess how we are using our financial and human resources as part of the overarching goal of sustaining an organization. They also contain well-defined feedback mechanisms essential for process and product improvement as plans are executed and modified to react to changing conditions, circumstances and opportunities. Without good plans, organizations flounder.

The Neville's out-of-date Strategic Plan (2005 – 2010) is no longer relevant to the issues facing the institution, nor does it reflect new realities and opportunities facing the museum. Therefore, a one-time request is being prepared for the following resolution, which will be submitted to the Ed & Rec Committee at their July 1, 2013 meeting:

RESOLUTION TO APPROPRIATE EXCESS FUND BALANCE
FOR THE PRODUCTION OF INTERCONNECTED STRATEGIC, INTERPRETIVE MASTER AND
CENTENNIAL PLANS FOR THE NEVILLE PUBLIC MUSEUM

WHY:

As already noted by the County Executive, County Supervisors and members of the Governing and Foundation Boards, **we need a plan** (or more accurately, a set of interrelated plans) for moving the museum forward. For example, the assessment already occurring vis-à-vis adopting a new governance model for the museum is part of this planning effort. Planning at the museum must also include feasibility studies and associated business model schemes for proposed initiatives like acquiring a museum ship, redesigning a new, “permanent” exhibit gallery, creation of a cultural campus and related master planning.

Museum leadership needs to deepen our commitment to planning and using these plans to assess the efficacy and impact of our efforts; be they the production of exhibits and educational programs or capital expansion of our waterfront facility. We also need a plan that acknowledges and supports our effort to find a more sustainable governance and business model for the museum, so that we can not only sustain but grow the institution and its impact on our community. This recognition of the importance of

planning is reflected in the published annual budgets for the museum and related “initiatives” sections, which explicitly reference planning as a critical and necessary activity.

Finally, in preparation for our centennial in 2015 and a proposed capital campaign subsequent to this institutional milestone, we must first engage in the planning necessary to increase the likelihood of success for these critical efforts; efforts related to transforming the Neville into a community anchor and museum of the 21st century. It is up to Brown County, the entity that owns and operates the museum, to seed this planning work, which itself will become a catalyst for private fundraising in support of the museum.

REQUEST:

A one-time request is being made to transfer \$100,000 in “excess fund reserves” from the County’s General Fund to the Neville Public Museum in order to pay for the first phase of planning required as part of the public/community effort to transform of the Neville into a more sustainable and impactful cultural institution and visitor attraction. BUDGET DETAIL WILL BE PROVIDED AT THE JULY ED & REC COMMITTEE MEETING.

Preliminary Budget Expenditures

Item	Description	Amount
#1	Production of a revised five year strategic plan, covering the years 2014 – 2018. This plan must include a governance and business model analysis and branding study along with Phase I activities for an Exhibit Master Plan.	\$65,000
#2	Feasibility study and associated business plan for possible acquisition of a museum ship as part of a master plan for our waterfront museum.	\$10,000
#3	Centennial and related capital planning	\$25,000
	TOTAL REQUEST NOT TO EXCEED	\$100,000

Additional funds will also be solicited through the fundraising efforts of the Neville Public Museum, in particular efforts related to 1) governance, 2) our upcoming centennial, 3) the exhibit master plan, and 4) a master plan for growth and sustainability.

**Neville Public Museum
Director's Report
To
The Education & Recreation Committee
Brown County Board of Supervisors**

July 1, 2013

Operations (including Exhibits, Education & Curatorial Affairs):

Museum Planning: The Director is endeavoring to have prepared for submission, either at the July or August Ed & Rec Committee meeting, a formal resolution to “appropriate excess fund balance for the production of interconnected strategic, master interpretive/exhibit and centennial plans.” This critical activity will form the bulk of the Director’s comments at the July Ed & Rec meeting, and it is anticipated that significant analysis by members of the committee will occur. The preliminary case for engaging in this planning is being submitted as part of the committee’s packet. Brown County administration is aware of this anticipated request and may still inform any proposed resolution submission after further internal review by the County Executive and his team.

The “*Golden Age of Video Arcade Games*” opened on May 25th and will run through September 2nd. A \$19,000 JEM (Joint Effort Marketing) Grant was awarded to the Foundation in order to support marketing state-wide for the exhibition. Crowds have been good and we are getting excellent press along with the paid advertising utilizing the JEM funds. In addition, WFRV TV is our media sponsor and has been running wonderful PSAs.

Other summer exhibits are being planned with the Oneida and Menominee Nations (*The Sacred Stick: Lacrosse and Indian Games*) and the 69th Art Annual.

We have begun work on the Phase II Port of Green bay exhibit, with funding from the Harbor Commission. Called “People of the Port,” this work highlights the many careers, challenges and opportunities facing our dynamic port. The final product will be an interactive exhibit kiosk with videos from the interviews we are conducting.

Working in-concert with BC Human Resources and administrative staff, we have completed re-working the approved, “new” position descriptions based on our initial restructuring of the Museum’s table of organization. Job announcements are now going out, with the goal of hiring individuals for these “reworked” positions by early autumn. An update will be provided at the Ed & Rec Committee meeting. The Museum Director has begun preliminary work on the next set of changes to the table of organization, for submission to the County later this year, and in preparation for the 2014 budget process.

Curatorial efforts are proceeding apace on the IMLS-funded digitization project for our photographic collections.

The museum made available part of the historically-significant “wedding dress” of Chief Ashwaubemay’s granddaughter to the Ashwaubenon Historical Society.

Planning continues for the 4th of July “Fire over the Fox” and the August 16-18, Baylake Bank Tall Ships Festival, as well as foundation-sponsored events and fundraisers.

Cultural Campus

There is no major update on the work of the Cultural Campus Study Group at this time. Their analysis is continuing, however, based in-part on the information supplied to them by the Museum and Library. The June meeting was canceled as individual members worked independently on their analysis and the group is scheduled to meet at the Central Library on Monday, July 15th at 4 PM. Updates will be provided as available.

Governing Board:

The Governing Board met on Monday, June 10th. The Governing Board is taking a more active role on the still-continuing governance review moving forward. Time was devoted to the discussion of the structural changes being made to the museum’s table of organization, beginning with curatorial staff.

As a “high-priority” item, the Governing Board was also informed of the Museum Director’s intent to make a one-time request (formal Resolution) to appropriate excess fund balance for the production of interconnected strategic, master interpretive and centennial plans. Recognition of the importance of these plans, and support for same, was given.

Discussion also centered on the continuing work to acquire the USS Green Bay (PG-101) from the Greek Navy and bring her home as a museum ship for the Neville and the Community. Support for this effort remains strong within the community, but the logistical aspects of this effort are complex, beginning with the fact that the Greek Navy has no stated intention to decommission the ship at this time.

Neville Public Museum Foundation:

The Neville Public Museum Foundation is continuing its internal work on meeting 2013 fundraising targets for exhibits and programs. The 2014 exhibit schedule is in final review, as is the work on the 2015 exhibition schedule, which will be our centennial year.

Due to the County not being engaged in this critical activity, general marketing for the museum (exhibitions, programs and events) continues to be done by the Foundation. This includes the above-mentioned utilization of the JEM Grant for our “Golden Age of Video Arcade Games” exhibit and the Tall Ship Festival. Working with museum staff, marketing and outreach is also being done weekly at the Broadway Farmers’ Market. *{NOTE: the County Executive is placing greater emphasis on marketing the resources, services and amenities of Brown County, which should result in a more impactful marketing effort on all Ed & Rec Departments moving forward.}*

The Foundation is continuing to contribute to the on-going governance review process, with the understanding that a number of key criteria have to be met in order for any nonprofit to assume operational governance, as is being proposed. Details will be provided and re-affirmed at the July meeting of the Ed & Rec Committee.

Foundation members are working with the Director on forming a Centennial Committee to begin work in-earnest on the 2015 milestone for the museum. This effort also requires planning, support for which is being solicited from the County, which owns and operates the museum.

A copy of the summer 2013 issue of the MusePaper will be distributed at the July Ed & Rec Committee meeting.

Miscellaneous:

The outdoor “Packers Heritage Trail” map, which will be located next to the interpretive plaque at the museum’s front entrance, is scheduled for installation Thursday, June 27th. This trail map was funded by the Packers Heritage Trail Foundation.

The Neville and Green Bay Metro has launched the transit authority’s new “Summer Student Pass” program, which allows teens to ride the bus anytime/anywhere for a \$25 flat fee. As part of this promotion, youth holding this pass can gain free admission into the Neville museum Monday through Friday, until Labor Day.

The Museum Director continued meetings with Judy Knudson and Libby Dorn from UWEX to discuss the museum’s involvement in the UWEX FIELDS environmental education initiative. An intriguing offshoot of these discussions may allow the museum to leverage the FIELDS program and its many, high-caliber instructors to both improve and expand on the educational offerings of the museum. A plan

is being developed for making this collaboration work, which would require redirecting some museum financial resources, along with private financial (i.e. Foundation) resources, perhaps beginning prior to the end of FY 2013. More information will be provided at the July Ed & Rec Committee meeting.

The Museum Director was in Washington DC in early June as a panel reviewer for Institute of Museum and Library Services (IMLS) grant program (dates t.b.d.). Consequently, he missed the June Ed & Rec Committee meeting. Information germane to the transformation of the Neville, gathered during this process, will be shared.

The museum continues to provide (at this point, free of any charge) video production services to other County Departments, most recently recording and producing a video DVD for county Risk Management on their recent "Harassment Training" seminar/workshop.

The museum continues to provide facilities for County meetings, again, free from cross-charges.

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

May-13	Date	Building	2013	2012	2012 Date
Spa Sale	May 3 2013	ARENA	200	50	
Spa Sale	May 4 2013	ARENA	200	100	
Spa Sale	May 5 2013	ARENA	250	50	
WAMO State Dart Tournament	May 15 2013	ARENA	750	N/A	
WAMO State Dart Tournament	May 16 2013	ARENA	1700	N/A	
WAMO State Dart Tournament	May 17 2013	ARENA	1750	N/A	
WAMO State Dart Tournament	May 18 2013	ARENA	1700	N/A	
WAMO State Dart Tournament	May 19 2013	ARENA	900	N/A	
ARENA TOTAL			7450	200	
YMCA Healthy Kids Day	May 4 2013	Shopko	3470	3290	
Answers to Energy Exo Expo	May 11, 2013	Shopko	294	N/A	
WAMO State Dart Tournament	May 15 2013	Shopko	750	N/A	
WAMO State Dart Tournament	May 16 2013	Shopko	1700	N/A	
WAMO State Dart Tournament	May 17 2013	Shopko	1750	N/A	
WAMO State Dart Tournament	May 18 2013	Shopko	1700	N/A	
WAMO State Dart Tournament	May 19 2013	Shopko	900	N/A	
Kids Head start	May 21 2013	Shopko	664	664	
Winners Wear Helmets	May 22 2013	Shopko	405	405	
Republian Convention		Shopko	N/A	2300	May 12 2012
Chevelle in Concert		Shopko	N/A	935	May 15 2012
SHOPKO HALL TOTAL			11633	7594	
Blizzard vs. Texas	May 10 2013	RESCH	2155	2200	
Green Bay Chill	May 11 2013	RESCH	1307	N/A	
NWTC Graduation	May 16 2013	RESCH	5200	5000	
Styx/REO/Ted Nugent	May 17 2013	RESCH	5866	N/A	
Blizzard vs. Cedar Rapids	May 18 2013	RESCH	2033	2819	
Jehovah Witness Convention	May 24 2013	RESCH	7692	7154	
Jehovah Witness Convention	May 25 2013	RESCH	8152	7455	
Jehovah Witness Convention	May 26 2013	RESCH	8091	7788	
Cirque Du Soleil Quidam		RESCH	N/A	3386	May 1 2012
Cirque Du Soleil Quidam		RESCH	N/A	3236	May 2 2012
Gamblers Clark Cup Finals Game 1		RESCH	N/A	1272	May 3 2012
Gamblers Clark Cup Finals Game 2		RESCH	N/A	2224	May 4 2012
Gamblers Play off game		RESCH	N/A	2735	May 12 2012
Gamblers play off game		RESCH	N/A	1631	May 13 2012
Bill Gaither Homecoming Tour		RESCH	N/A	2711	May 20 2012
Gamblers Championship game		RESCH	N/A	6228	May 23 2012
Preble High School Graduation		RESCH	N/A	4080	May 31 2012
RESCH CENTER TOTAL			40,496	59,919	
TOTAL FOR MAY 2013			59,579	67,713	